

## **GUIDELINES FOR INCENTIVE AWARD**

Special Grant-in-Aid of Rs.10,00,000/- (Rs. Ten Lakhs) as an Incentive Award will be given, to Five well functioning Bal Bhavan/Bal Bhavan Kendras which are not under the State Governments so that they can reach out with Activities, Programmes for Children and also the difficulties being faced can also be overcome.

Bal Bhavans/Bal Bhavan Kendras who are interested to avail the Incentive Award for well-functioning Bal Bhavan/Bal Bhavan Kendras Award; can write to the Director, National Bal Bhavan, Kotla Road, New Delhi. Attaching therewith the filled in proforma - INDICATORS FOR BEST BAL BHAVAN (Copy Enclosed as an ANNEXURE.)

Proposals for incentive award will have to be *recommended and forwarded by any of the State Govt. Official, such as Deputy Commissioner/District Magistrate/ Collector/ Commissioner of Municipal Corporation, Director/ Commissioner of Department of School Education/ Women & Child Development / Social Welfare/ Panchayat Raj. This incentive award would be processed, as per recommendation of any of the aforesaid Officials, on their Official Letter Head, addressed to the Director, National Bal Bhavan, Kotla Road, Delhi.*

### **PROCESSING OF PROPOSALS**

The Proposals received for Incentive Award will be evaluated by the following Committees, duly constituted for this purpose, in National Bal Bhavan:

- i. A Scrutiny Committee will be constituted, by the Competent Authority, during every financial year. The Scrutiny Committee will submit a consolidated report to the Evaluation Committee, for Final Decision. The Consolidated Report would contain two Different Lists indicating the following:
  1. Proposals Recommended for Incentive Award, with Complete Justifications.

These Proposals are scrutinized and found eligible for Incentive Award, by the Scrutiny Committee as per the National Bal Bhavan Guidelines for Incentive Award.

2. Proposals Rejected for Incentive Award,

The scrutiny committee will give point-wise detailed reasons of why on scrutiny these proposals have not been found not eligible for Incentive Award, as per the National Bal Bhavan's Guidelines of Seed Money (or) Incentive Award

- ii. An **Evaluation Committee** comprising of the following Officials will make final the recommendation for the Release of Incentive Award, after receiving the proposed recommendations from the Scrutiny Committee.

Incentive Award

Scrutiny Committee

Dy. Director (PC & R)

Dy. Director (Admin.)

Asst. Director (Science)

**Evaluation Committee**

- a) Director, NBB.
- b) A Board Member (Director of affiliated Bal Bhavan)
- c) Any two Directors from affiliated State Government run Bal Bhavan.

The Evaluation Committee will submit its recommendation for the Release of Incentive Award, as applicable, if any; to the Programme/ Finance Committee and then to the Board of Management. The award money will be distributed in Bal Shree Honor Function.

**ANNEXURE-VIII**

**NATIONAL BAL BHAWAN, KOTLA ROAD, NEW DELHI**  
**CRITERIA FOR SELECTION OF BEST BAL BHAWAN**

<b>Note :</b>	<ol style="list-style-type: none"><li>1. Achievement of children / organization and other relevant data will be taken for F. Y. 2014-15 (April – March)</li><li>2. If same children will repeat in different category, only highest achievement will be considered.</li><li>3. The Bal Bhawan runs for 6 days in a week for 6-7 hours daily, can only apply for this award.</li><li>4. At any point of time if any misappropriation of data / facts will be found., the candidature will be cancelled and barred for participation for such award in future for three years.</li><li>5. Award / achievement given through Govt. / Renowned organization will only be considered.</li><li>6. Bal Bhawan securing minimum of 100 marks will only be considered by the selection committee for the award.</li><li>7. Govt. Funded Bal Bhawan will also be considered for this award if they fulfil the entire criteria. They will get a price money of Rs. 1 lacs instead of 10 lacs along with certificate / shield.</li></ol>
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**1 (i) Achievement/ award/ recognition of children Annually**

STATE LEVEL (Detail has to be furnished) --- (1 Marks)

NATIONAL LEVEL (Detail has to be furnished) --- (2 Marks)

INTERNATIONAL LEVEL (Details has to be furnished) --- (3 Marks)

(only 1<sup>st</sup> prize/position will be considered for marking & national level recognition will be considered)

Sl. No.	Name	Age/Class	District	Activity	Year	Contact No.

**(ii) Achievement/ award/ recognition of Bal Bhawan Annually**

STATE LEVEL (Detail has to be furnished) --- (2 Marks)

NATIONAL LEVEL (Detail has to be furnished) --- (3 Marks)

INTERNATIONAL LEVEL (Details has to be furnished) --- (5 Marks)

Sl. No.	Name	District	Activity	Year

## 2. Outreach of Bal Bhavans

No. Branches of Bal Bhavan

Sl. No.	Name of District	Name of centre	Name of the Coordinator with contact no.	No. of children covered	Centre timing	Weekend

(For each 500 enrolment 2 marks will be given)

No. Branches of Bal Kendra's

Sl. No.	Name of District	Name of centre	Name of the Coordinator with contact no.	No. of children covered	Centre timing	Weekend

(For each 100 enrolment 1 mark will be given)

## 3. Convergence with other department/NGO/School

Sl. No.	No. of Department/ NGO/ School	Project Name

(Supporting documents will have to be furnished.)

(1 Mark for each Convergence)

## 4. Special Attraction of your Bal Bhawan which makes your Bal Bhawan different from other Bal Bhawan, give point-wise details for each attraction

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(1 Mark for each attraction)

## 5. Project for Specially challenged children (Minimum six Months)

Sl. No.	Name of centre	Type of disabilities	Name of training given	No. of children benefited	Name of the Co-ordinator and contact no.

(2 marks will be given for Minimum 20 children per centre)

**6. Publication / documentation should be related to children or trainer – 1 marks for each Publication / Documentation**

Sl. No.	Name of Books	Year of Publication	Subject

**7. Quality Training**

No. of modules -

Sl. No.	Name of the Subject

(2 marks for each subject)

Evaluation format for trainers/children Yes/No

(1 marks for each format)

Do you have your own trainers training modules Yes/No

(1 marks for each module)

(Supporting documents will have to be furnished.)

**8. Any project carried for development of social instinct of children.**

Sl. No.	Name of project	Process	No. of children benefited	Month result	No. of District/Block covered

(2 marks for each project)

**9. Infrastructure**

Space for activity	Y/N	
Playground	Y/N	
Toilet (Girls / Boys)	Y/N	
Library	Y/N	
No. of Books should be minimum 500		

(1 marks for each infrastructure)