

**NATIONAL BAL BHAVAN**  
**KOTLA ROAD, NEW DELHI**

**TERMS & CONDITIONS FOR AFFILIATION**

The aims and objectives of the Bal Bhavan/Bal Kendra to be affiliated should be similar to that of National Bal Bhavan and it should be following philosophy of National Bal Bhavan.

The institution seeking affiliation should be :

- a) Institution under state government/under a registered body under society registration act/Trust.
  - b) Should have a proper constitution on memorandum of associations with Rules and Regulation.
  - c) Should have a duly constituted managing body with powers and duties clearly defined and laid down in the written constitution.
  - d) It should not run for profit of any person/body of individuals. Its services should be open to all children from all socio economic background without distinction of cast/religion/language.
3. A committee authorized/deputed by National Bal Bhavan or National Bal Bhavan officials would visit the institution before affiliating it with National Bal Bhavan. On the basis of the recommendations of the committee, the affiliation for institution would be considered as Bal Bhavan or Bal Kendra.
4. The Bal Bhavan should have an enrolment of more than 500 children, no. of activities should be 5 or more than five and centre should have proper space/building with rooms/halls and facilities for conducting activities.
5. If the number of enrolment and infrastructural facilities and activities are less i.e. if the enrolment No. is less than 500, number of activities is less than 5 and the centre does not have proper space/building has less rooms/halls and facilities for conducting activities. But they are able to conduct the activities efficiently and fulfill the aims and objectives of Bal Bhavan then the institution in National level programs of National Bal Bhavan would be 50% of the number as prescribed for affiliated Bal Bhavans. (If they increase their enrolments and improve the facilities they are eligible to apply for affiliations as Bal Bhavan later on).
6. The institution affiliated as State / District Bal Bhavan must pay to National Bal Bhavan an affiliation fee of Rs. 1000/- per financial year. The

Affiliation fee for Bal Kendras is Rs. 500/- per financial year. This amount can be revised by the Board of Management of National Bal Bhavan from time to time.

7. Affiliated Bal Bhavans shall be required to send their yearly reports to National Bal Bhavan regularly.

8. The institution should take an Undertaking/Declaration and submit the Undertaking/Declaration duly signed by appropriate authority authorized to sign such an undertaking/declaration. It should also submit three years of audited statement of accounts along with the application.

9. The affiliated Bal Bhavan/Bal Kendra will take the social responsibility of all the children including the children with special need and differently abled category.

10. The affiliated Bal Bhavan/Bal Kendra will charge nominal fee from the children for enrollment. No enrollment fee will be charged from the children of SC/ST/BPL category and also from the children of special diverse need.

11. They should provide a certificate / recommendation from the Director Collector / State Department Director/Commissioner or equivalent authority certifying that the Bal Bhavan / Institution functions satisfactorily.

12. National Bal Bhavan would provide the following facilities to the affiliated institution : -

- a. General guidance on all aspects of Bal Bhavan methodology & activities. National Bal Bhavan would not charge any fee for such training from the affiliated centres.
- b. General guidance for planning, executing and spreading of the Bal Bhavan Movement in their localities.
- c. National Bal Bhavan will act as the resource centre of ideas, experience and information regarding the Bal Bhavan Movement throughout the country. For this purpose it will bring out information bulletins and organize seminars/conference from time to time.
- d. Only affiliated Bal Bhavans and Bal Kendras will be entitled to avail the facilities like participation in National Level programs of NBB like National Assembly, Young Environmentalists Conference etc. Directors and Chairpersons are also invited from affiliated Bal Bhavans and Bal Kendras to attend all India Bal Bhavan Chairpersons and Directors Conference organized by NBB.

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**NORMS OF DE-AFFILIATION OF STATE BAL BHAVANS AND BAL KENDRAS**

Any State Bal Bhavan/ Bal Kendra can be de-affiliated with immediate effect if:

1. At any stage, it is found that any false/forged information and documents are submitted for getting affiliation, grant or any other facility from National Bal Bhavan.
2. Affiliation fee is not remitted for 3 years or more.
3. Utilization Certificate and audited statement of accounts for utilization of grant provided to State Bal Bhavans and Tribal/Remote Area Bal Kendra is not submitted to National Bal Bhavan within a period of three years.
4. Any State Bal Bhavan and Bal Kendra has not participated in any National level programmes and All India Chairpersons & Directors Conference consecutively for three years.
5. If any affiliated State Bal Bhavan and Bal Kendra is found to be not adhering to the aims, objectives and methodology of State Bal Bhavan at any stage.

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**APPLICATION FOR AFFILIATION AS BAL BHAVAN/ BAL KENDRA**  
**UNDER NATIONAL BAL BHAVAN**

(TO BE FILLED BY APPLICANT after going through the terms and conditions of affiliation and the aims and objectives of National Bal Bhavans. The questionnaire duly filled may be returned with the recommendation from District Administration/State Govt. official. The certificate of oath in the prescribed format must be furnished from authorised signatory of state Government/society/Trust. The questionnaire must be signed by the authorised officer of the Bal Bhavan/institution over his/her rubber stamp.)

Q. 1. Name & location of Organization/Institute?

Q. 2. Name of the Chairman/Director/CEO?

Q. 3. Whether Government (State or Central) run or Private?

Q. 4. If private, is it a registered Society/Trust/registered NGO?

Q. 5. Do you have own land and building? If No, where the institution is functioning?

Q. 6. When was this institution started functioning (Year and Date)?

Q. 7. What is the structure of Board of Management? (Attach constitution of Board of Management)

Q. 8. What are the infrastructure facilities available for running the Bal Bhavan/Bal Kendra?

Q. 9. Aims, Objectives & Activities of the Institute?

Q. 10. Is it a regular out of school activity centre or are children collected only for special programmes?

Q. 11. Amount of fee (If any) charged from the children?

Q. 12. Number of registration in the institute (for the last three years)

Total No. of enrolment -----

No. of Boys -----

No. of Girls -----

Q. 13. Which are the regular activities of this centre?

Q. 14. What efforts have been done to bring children from deprived sections/special/differently abled children to the centre?

Q. 15. Are any other special activities and workshops organized for the last three years, If any?

Q. 16. Average daily attendance of children, activity wise? (Attach separate sheet)

Q. 17. Who are the major beneficiaries of your institution ó Urban children/Rural children/Tribal children/School going/Non school going children?

Q. 18. Localities/areas being covered by this Institute?

Q. 19. Targeted outreach of children in future?

Q. 20. Has this institution organized any innovative projects for children? If yes, give details year wise?

Q. 21. Does the institute on affiliation need financial assistance from NBB ó recurring or non recurring?

Q. 22. Staff Structure

Regular :

Part time/Adhoc :

Summer/Extra Staff :

Technical/Non Technical :

Q. 23. What is the general opinion of the local children/parents about the services being provided by the institute?

Q. 24. What is the Source of funding for the recurring expenditure for running the centre?

Q. 25. What is the Registration No. of the Society/Trust registered under the societies registration Act, 1860 (21 of 1860) or registered under the State Societies Registration Act (Enclose copy of registration certificate)?

**Signature**

**Name of Chairmen/President/CEO/Director**

**Stamp**

**Address with Tel. No. email ID if any**

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Recommendation by State Government official/District Collector  
on Official Letter head

(Recommendation to be filled by Designated officers of State Govt. if the institution is run under state Govt. Department and District Collector if run by Society/Trust/Registered NGO)

Having gone through the terms of affiliation of a centre as Bal Bhavan and Bal Kendra and having verified the details put forth by the applicant (Fill the Name of Chairman/President of Institution), I recommend the institution ----- (Fill the Name of Institute) for affiliation as a Bal Bhavan/Bal Kendra. I also recommend the release of grant to the institution through the State Government Department/District Administration for approved schemes, if any, of National Bal Bhavan.

Name

Designation

Address with Phone Number

SEAL