

**National Bal Bhavan**  
Kotla Road, New Delhi - 110002

Walk-in-Interview is scheduled to be held in NBB for engagement of eligible person for the following posts on contract basis for a period of one year. Interested candidates may report for Walk-in- Interview on stipulated date and time alongwith their Bio-data and original documents for verification.

S. No.	Contractual Positions	No. of post	Consolidated remuneration	Eligibility conditions	Date & Time for Walk-in-Interview
1	Office Assistant	One	Rs.25,000/- per month	<p>a) Having retired from Central/State Govt. or PSU/Autonomous Bodies from a post having Grade Pay of Rs.4200/- (Level 6) or above.</p> <p>b) Should have sufficient experience of independently working in :</p> <ul style="list-style-type: none"> <li>- Accounting and audit procedures in Establishment/Personnel/ Administration matters in Govt. Departments.</li> <li>- Rules/regulations/processes in Establishment/Personnel/ Administration matters in Govt. Departments.</li> </ul> <p><b>Age: 62 years</b></p>	<p>23.02.2019 at 11.00 AM</p> <p>Reporting Time: 10.00 AM</p>
2	Junior Modeller	One	Rs.20,000/- per month	<p><b>Essential</b></p> <p>a) Senior Secondary or equivalent from a recognized Board and Diploma in relevant discipline from a recognized Institution.</p> <p>b) Proficiency in relevant field</p> <p>c) Minimum 3 years experience of working with children</p> <p>d) Good knowledge of English and Hindi</p> <p><b>Desirable</b></p> <p>a) Interest in other media of expression Aptitude for development of creativity and innovations</p> <p>b) Due weightage will be given to the part time instructors of Bal Bhavan Kendras under the National Bal Bhavan, N. Delhi with 10 years service as part time instructor. Subject to acquiring of required essential qualifications.</p>	<p>23.02.2019 at 11.00 AM</p> <p>Reporting Time: 10.00 AM</p>

Note: -

1. The person appointed on contract would be allowed 08 C.L. and 02 R.H. only in a year.
2. Working hours of the office is 09:00 a.m. to 05:30 p.m. (Sunday & Monday are holidays).
3. Competent authority NBB reserves the right not to fill up any of the vacancy.

(Director, NBB)