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S. No.	Name of Post	No. of Sanction Post
1.	Notification	
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3.	Deputy Director (Admn.)	One
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5.	Assistant Director (Admn./Finance)	Two
6.	Assistant Director (Science)	One
7.	Assistant Director (Training)	One
8.	Section Officer	One
9.	Asstt. Accounts Officer	One
10.	Office Assistant	Four
11.	P.A. to Director	One
12.	Upper Division Clerk	Six
13.	Lower Division Clerk	Twelve
14.	Hindi Translator	One
15.	Jr. Stenographer	Four
16.	Store Supervisor	One
17.	Curator Museum	One
18.	Officer In charges	Five
19.	Head creative Arts	One
20.	Head Audio Visual	One
21.	Organizer Inventors Club	One
22.	Programme Organizer	One
23.	Manager Publication	One
24.	Security Officer-cum-Caretaker	One
25.	Production Assistant	One
26.	Artist Publication	One
27.	Sr. Librarian-cum-Instructor	One
28.	Jr. Librarian-cum-Instructor	One
29.	Sr. Instructor	Seven
30.	Sr. Instructor (Radio & Electronics)	One
31.	Sr. Research Assistant/Research Assistant cum-Guide	Two
32.	Asstt. Manager Performing Art	One
33.	Artist Performing Art	Fourteen
34.	Sr. Artist	Two
35.	Jr. Research Assistant (Museum)	One
36.	Jr. Instructor /Jr. Modeller (NTRC)/ Jr. Artist (Museum)	Twenty Two
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38.	Supervisor B.B. Kendra's	Four
39.	Warden Hostel	One
40.	Assistant Warden Hostel	One
41.	Cook	One

42.	Gestetner Operator	One
43.	Jr. Gestetner Operator	One
44.	Jr. Engineer (Civil)	One
45.	Electrician	One
46.	Jr. Electrician	One
47.	Senior Carpenter	One
48.	Junior Carpenter	One
49.	Mason	One
50.	Technical Assistant	Four
51.	Library Attendant	One
52.	Locomotive Driver	One
53.	Station Master	One
54.	Drivers	Nine
55.	Bus Conductor-cum-Cleaner	Four
56.	Animal Keeper	One
57.	Mali	Ten
58.	Peon/Helper/Sectional Attendant/ Groundsman/Beldar.	Thirty Four
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Pre-revised Pay Scale

Revised Pay Scales as recommended
by Vth Pay Commission.

1.	Rs.4500-150-5700	Rs.14300-400-18300
2.	Rs.3000-100-3500-125-4500	Rs.10000-325-15200
3.	Rs.2200-75-2800-EB-100-4000	Rs.8000-275-13500
4.	Rs.2000-60-2300-EB-75-3200-3500	RS.6500-200-10500
5.	1640-60-2600-EB-75-2900	Rs.5500-175-9000
6.	Rs.1400-40-1600-50-2300-EB-60-2600	Rs.5000-150-8000
7.	Ps. 1400-40-1800-EB-50-2300	Rs.4500-125-7000
8.	Rs.1200-30-1560-EB-40-2040	Rs.4000-100-6000
9.	Rs.1150-25-1500	
	Rs.950-20-1150-EB-25-1500	Rs.3050-75-3950-80-4590
	Rs.950-20-1150-EB-25-1400	
10.	Rs.800-15-1010-ES-20-1150	Rs.2650-65-3300-70-4000
11.	Rs.750-12-870-EB-14-940	Rs.2550-55-2660-60-3200

NOTIFICATION

In exercise of the powers conferred by the provisions of Service Bye-laws of the National Bal Bhavan, the Board of Management of National Bal Bhavan, hereby, makes the following rules regulating recruitment to the various posts in the National Bal Bhavan:-

1. Short title and commencement:

- i) These rules may be called the National Bal Bhavan (Recruitment) Rules 1998.
- ii) They shall come into force with immediate effect.

2. Application

These rules shall apply to the posts as specified in Column 1 of the schedules annexed with these rules.

3. Number of posts, classification and scale of pay:

The number of the said posts, its classification and the scale of pay attached there to shall be as specified in Columns 2 to 4 of the schedule aforesaid.

4. Method of recruitment, age limit and qualifications etc.

The method of recruitment, age limit, qualifications etc. and other matters relating to the said posts shall be as specified in Column 5 onwards of the said schedule.

5. Promotions:

Promotion from Junior grade to Senior grade wherever necessary will be as provided in Column 1 of the schedule. Necessary instructions identifying relevant disciplines in the feeder grade for promotion to posts clubbed together under common categories shall be issued separately through office orders.

6. Disqualification: No person

- a) who has entered into or contracted a marriage with a person having a spouse living, or
- b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts.

7. Power to relax:

Where the Board of Management of National Bal Bhavan is of the opinion that it is necessary or expedient to do so, it may, for reasons to be recorded in writing, relax any of the provision of these rules with respect to any class or category of posts, with the prior approval of Ministry of Human Resource Development (Department of Education). In case of extraordinary talented persons and renowned traditional Artists the Selection Committee will have power to relax the academic qualifications and age limit prescribed under these rules with the prior approval of the Bal Bhavan Board.

8. Saving:

Nothing in these rules shall affect reservation of posts, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard. Notwithstanding anything contained in these rules the Reservation Roster for similar posts clubbed together for administrative convenience, shall continue to be maintained separately as these are independent posts of the relevant discipline. The age-limits prescribed for Direct Recruitment to various posts shall not be applicable

in the case of candidates, already working in National Bal Bhavan, New Delhi, prior to the date of issue of this notification.

(Dr. MADHU PANT)

A handwritten signature in black ink, appearing to read 'Madhu Pant', written in a cursive style.

Director

**No. F. 37(1)/2007-Estt.
National Bal Bhavan**

Kotla Road, New Delhi
Dated: 6th June 2007

NOTIFICATION

In exercise of powers conferred by the provisions of Service Bye-Jaws of the National Bal Bhavan, the Board of Management of National Bal Bhavan in its 169th Meeting held on 12-10-2006 approved amendments in the existing Recruitment Rules for the post of Director, National Bal Bhavan. The proposed amendments in the Recruitment Rules for the post of Director, National Bal Bhavan were approved by the Department of School Education & Literacy *vide* letter No.1-48/2006-EE.12 dated 12.3.2007. The amended rules for the post of Director National Bal Bhavan are notified as follows:

Short title and commencement

These rules may be called the National Bal Bhavan Recruitment (Amendment) Rules, 2007 and shall come into force from the date of this notification.

2. Application:

The amendments approved vide Department of School Education & Literacy's letter No.1-48/2006-EE.12 dated 12th March 2007 shall be applicable to the post of Director, National Bal Bhavan and the Recruitment Rules for all other posts in National Bal Bhavan as specified In the earlier notification No.F.768/GO/94/834 dated 16th May, 1998 will remain unchanged.

Amended Provisions:

- (i) Provisions contained in columns 1 to 7, 9 to 12 and 14 of the Recruitment Rules for the post of Director, National Bal Bhavan notified in the earlier notification No.F.768/GO/94/834 dated 16th May,1998 will remain unchanged.
- (ii) Provisions contained in column 8 and 13 of the Recruitment Rules for the post of Director, National Bal Bhavan as notified in the earlier notification No. F. 768/GO/94/834 dated 16th May, 1998 are amended and will henceforth be read as follows:

"Column 8 - Educational and other qualifications required for direct recruitment

Essential

- i) Post Graduate Degree or equivalent from a recognized University/Institution.
- ii) 5 years' experience of working with children in the scale of Rs. 12000-16500 in any organization/institution of the Central/State Government or recognized by the Central/State Government.

or

7 years' experience of working with children, involving organizational responsibility, in the scale of Rs. 10,000-15,200 in any organization/Institution of the Central/State Government or recognized by the Central/State Government.

- iii) Recognized contribution in the field of Creative Art/Creative Performance/Creative Science/Creative Writing, etc.

Desirable:

- i) Knowledge of Govt. Rules and procedures.
- ii) Experience in organizing teachers training programmes, seminars, conferences, etc.

Column 13- Composition of Selection Committee:

- i) Chairperson National Bal Bhavan (Head of Committee)
- ii) Secretary, Department of School Education and Literacy, Ministry of Human Resource Development or his representative not below the rank of Joint Secretary,
- iii) Three other eminent persons with the background of education, art, culture, child psychology, to be nominated by the Board of Management of National Bal Bhavan.

Note: In case, Secretary, Department of School Education and Literacy, Ministry of Human Resource Development himself attends the meeting of the Selection Committee, he will Chair the Committee Meeting."

- 4. All other terms and conditions specified in the earlier notification No.F.768/GO/94/834 dated 16th May, 1998 in respect of the post of Director, National Bal Bhavan and all other posts In the National Bal Bhavan to which the above notification dated the 16th May, 1998 relates will remain unchanged.

NATIONAL BAL BHAVAN

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| 1. Name of the post | Director |
| 2. Number of post | 1 |
| 3. Classifications | Equivalent to Group 'A' in Central Govt. |
| 4. Scale of pay | Rs.14,300-18,300 |
| 5. Whether selection post or non selection post | Not applicable |
| 6. Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 | Not applicable |
| 7. Age limit for direct recruitment | 50 years |
| 8. Education and other qualifications required for direct recruitment | <p>Essential</p> <p>i) Post Graduate Degree or equivalent from a recognized University/Institution.</p> <p>ii) 5 years' experience of working with children in the scale of Rs.12000- 16500 in any organization/institution of the Central/State Government or recognized by the Central/State Government</p> <p>or</p> <p>7 years' experience of working with children, involving organizational responsibility, in the scale of Rs. 10,000-15,200, in any organization/institution of the Central/State Government or recognized by the Central/State Government.</p> <p>iii) Recognized contribution in the field of Creative Art/ Creative Performance/Creative Science/Creative Writing, etc.</p> <p>Desirable:</p> <p>i) Knowledge of Govt. Rules and procedures.</p> <p>ii) Experience in organizing teachers training programmes, seminars, conferences, etc.</p> |

9	Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees	Not applicable
10	Period of probation	Two years provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11	Method of recruitment	Direct Recruitment
12	In case of recruitment by promotion, grade from which promotion to be made	Not applicable
13	Composition of Selection Committee	<p>i) Chairperson National Bal Bhavan (Head of Committee)</p> <p>ii) Secretary, Department of School Education and Literacy, Ministry of Human Resource Development or his representative not below the rank of Joint Secretary.</p> <p>iii) Three other eminent persons with the background of education, art, culture, child psychology, to be nominated by the Board of Management of National Bal Bhavan.</p> <p>Note: In case, Secretary, Department of School Education and Literacy, Ministry of Human Resource Development himself attends the meeting of the Selection Committee, he will Chair the Committee Meeting.</p>

NATIONAL BAL BHAVAN

1. Name of Post Deputy Director (Administration)
2. No. of Post One (1998)
(Subject to variation dependent on work load)
3. Classification Equivalent to Group 'A' in Central Government.
4. Scale of Pay Rs.3000-100-3500-125-4500
5. Whether selection post or Non-Selection post. Selection.
6. Age limit for direct recruitment 45 Years.
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. Not Applicable
8. Education and other qualifications required for direct recruitment
Qualification
Graduate from a recognized University.

Knowledge of rules, regulations and procedures in the Central Govt./ Autonomous Bodies.

10 years experience of Administrative work out of which 5 years should be in a responsible post in an organization of repute.
9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promo tees. Age - No
Educational Qualification - Yes
10. Period of Probation Two years in the case of Direct Recruitment. Provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment By promotion failing which by deputation on transfer from a Central Govt. Deptt./ University/Autonomous organization failing which by direct recruitment.

12. In case of recruitment by promotion grade from which promotion to be made.

By Promotion

Persons with 5 years regular service in the grade of Assistant Director (Administration) or Assistant Director (Finance).

Transfer on deputation

Officials of the Central Govt./ Autonomous Bodies/ Universities/ other Institutions fully funded by Govt. of India;

- i) Holding analogous posts on regular basis
or
- ii) With 5 years regular service in posts in the Scale of Rs.2200-4000 or
- iii) With 8 years regular service in posts in the Scale of Rs.2000-3500 or equivalent and

Possessing a degree from a recognized university and experience of administration (The period of deputation including the period of deputation in another ex cadre post held immediately preceding this appointment in the same or some of the organization/department of the Central Govt. shall ordinarily not exceed three years)

The maximum age limit for appointment by transfer on deputation shall be "Not exceeding 56 year" as on the closing date of receipt of applications.

13. Composition of the DPC/Selection Committee :

Departmental Promotion Committee

- i) Director (Head of the Committee)
- ii) A Board Member of National Bal Bhavan.
- iii) A representative of Ministry of HRD. Department of Education not below the rank of Deputy Secretary.

Selection Committee

- i) A Board Member of National Bal Bhavan. (Head of the Committee)
- ii) Director
- iii) Two persons with a background appropriate to the post (s) in question, to be nominated by the National Bal Bhavan Board.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable

NATIONAL BAL BHAVAN

1. Name of Post : Deputy Director
(Co-ordination & Research/Programme)
2. No. of Post : Two(1998)
One post each for Co-ordination & Research
and Programme
(Subject to variation dependent on work load)
3. Classification : Equivalent to Group 'A' in
Central Government.
4. Scale of Pay : R 3000-100-3500-125-4500
5. Whether selection post or
non-selection post. : Selection.
6. Age limit for direct recruitment : 45 years
7. Whether benefit of added years of
service admissible under Rule
30 of the C.C.S. (Pension) Rules,
1972. : Not Applicable
8. Educational and other qualifications **Essential**
required for direct recruitment
 - i) Post Graduate Degree in
Humanities, Science or Education
from a recognized
University/Institution.
 - ii) Minimum 5 years experience of
working with children and research
experience from a recognized
Institution in the field of child
psychology or enhancement of
creativity amongst children,
supported by documents/ list of
publications.
 - iii) Good knowledge of English and
Hindi.

Desirable:

 - i) Ph. D. Degree in Arts, Science or
Education.
 - ii) Proficiency in one of the Fine Arts
 - iii) Authorship or teaching experience
in areas connected with the
development of child's personality
in a Govt. Institution/Institution
fully funded by the Government.
 - iv) Working knowledge of Computer.
9. Whether age and educational
qualifications prescribed for direct
recruitments will apply In the case
of promotees. Age - No
Educational Qualification - Yes
10. Period of Probation Two years in the case of Direct
Recruitment. Provided that the Appointing
Authority may, in any individual case, for
reasons to be recorded in writing, waive,
reduce or extend the period of probation
for not exceeding One year.

11. Method of recruitment
- By promotion failing which by deputation on transfer from a Central Govt. Deptt./University/Autonomous organizations failing which by Direct Recruitment.
12. In case of recruitment by promotion, grade from which promotion to be made.
- Persons with 5 yea regular service in the grade of Assistant Director (Programme) Assistant Director (Training) Assistant Director (Science).
- Possessing the educational qualification and experience prescribed for direct, recruitments under Column 8
- (The period of deputation including the period of deputation in another ex cadre post held immediately proceeding this appointment in the same or some of the organization/department of the Central Govt. shall ordinarily not exceed three years)
- The maximum age limit for appointment by transfer on deputation be "Not exceeding 56 year" as on the closing date of receipt of applications.
13. Composition of the DPC/Selection Committee:
- Departmental Promotion Committee**
- i) Director (Head of the Committee)
- ii) A Board Member of National Bal Bhavan.
- iii) A representative of Ministry of H.R.D. Department of Education not below the rank of Deputy Secretary.
- Selection Committee**
- i) A Board Member of National Bal Bhavan. (Head o Committee)
- ii) Director
- iii) Two persons with a background appropriate to the post (s) in question, to be nominated by the National Bal Bhavan Board.
14. Circumstances in which UI'SC is to be consulted in making recruitment.
- Not Applicable

NATIONAL BAL BHAVAN

1. Name of Post : Assistant Director (Administration/Finance)
2. No. of Post : Two(1998)
(One post each for Administration and Finance)
(Subject to variation dependent on work load)
3. Classification : Equivalent to Group 'N in
Central Government
4. Scale of Pay : Rs.2200-75-2800-EB-100-4000.
5. Whether selection post or non-selection post. : Selection
6. Age limit for direct recruitment : 35 years.
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. : Not Applicable
8. Educational and other qualifications required for direct recruitment : **Essential**
 - i) A degree from a recognized University/Institution.
 - ii) Minimum of 3 years experience of administration/finance in a post carrying the pay scale of Rs. 2000-3500/- or 2000-3200/- or equivalent.

Knowledge of rules, regulations and procedures in the Central Govt./Autonomous Bodies
 - iii) Good knowledge of English and Hindi.
9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. : Age - No
Educational Qualifications - Yes
10. Period of Probation : Two years in the case of Direct Recruitment. Provided that the Appointing Authority may, in any Individual case, for reasons to be recorded in writing, waive reduce or extend the period of probation for not exceeding one year.

11. Method of Recruitment By promotion failing which by deputation on transfer from a Central Govt. Deptt./University/Autonomous organization failing which by Direct Recruitment.
12. In case of recruitment by promotion. grade from which promotion to be made Section Officer with 5 years service in Scale of Rs.2000-3200/- or 10 years service as Assistant in the Scale of Rs.1640-2900/-.
13. Composition of the DPC/Selection Committee : **Departmental Promotion Committee**
- i) Director (Head of the Committee)
 - ii) A Board Member of National Bal Bhavan.
 - iii) A representative of Ministry of H.R.D.
Department of Education not below the rank of Under Secretary.
- Selection Committee**
- i) A Board Member of National Bal Bhavan. (Head of the Committee)
 - ii) Director
 - iii) Two persons with a background appropriate to the post (s) in question, to be nominated the National Bal Bhavan Board.
14. Circumstances in which UPSC is to be Not Applicable consulted in making recruitment.

NATIONAL BAL BHAVAN

1. Name of Post : Assistant Director (Science)
2. No. of Post : One (1998)
(Subject to variation dependent on work load)
3. Classification : Equivalent to Group 'A in Central Government.
4. Scale of Pay : Rs.2200-75-2800-EB-100-4000(Pre Revised)
Rs.8000-275-13,500 (Revised)
5. Whether Selection Post or non-selection post. : Selection.
6. Age limit for direct recruitment : 40 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. : Not Applicable
8. Educational and other qualifications: required for direct recruitment : **Essential**
 - i) M. Sc. from a recognized University with minimum 8 years experience of working with children in a reputed institution.
 - ii) Good knowledge of English & Hindi.
 - iii) Scientific temper and ability to exploit inexpensive resources for conducting various science activities/programmes. Sensitivity to environmental issues.

Desirable

 - i) Ph. D. Degree in any Branch of science.
 - ii) Authorship of scientific literature published work or magazine or journal of repute.
9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees :

Age	-	No
Edu. Qualifications	-	Yes

10. Period of Probation Two years in the case of Direct Recruitment. Provided that the Appointing Authority may. In any Individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment By promotion failing which by deputation on transfer from a Central Govt. Deptt./University/Autonomous organization failing which by Direct Recruitment.
12. In case of recruitment by promotion, : grade from which promotion to be made Persons having 10 years of service in scale of Rs.1640-2900/- in relevant field/discipline
13. Composition of the DPC/Selection Committee:
- Departmental Promotion Committee**
- i) Director (Head of the Committee)
 - ii) A Board Member of National Bal Bhavan.
 - iii) A representative of Ministry of H.R.D. Department of Education not below the rank of Under Secretary.
- Selection Committee**
- i) A Board Member of National Bal Bhavan. (Head of the Committee)
 - ii) Director
 - iii) Two persons with a background appropriate to the post (s) in question, to be nominated by the National Bal Bhavan Board.
14. Circumstances in which UPSC is to be : consulted in making recruitment. Not Applicable

NATIONAL BAL BHAVAN

1. Name of Post : Assistant Director (Training)
2. No. of Post : One (1998)
(Subject to variation dependent on work load)
3. Classification : Equivalent to Group 'A in Central Government.
4. Scale of Pay : Rs.2200-75-2800-EB-100-4000
5. Whether Selection Post or non-selection post. : Selection.
6. Age limit for direct recruitment : 40 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. : Not Applicable
8. Educational and other qualifications required for direct recruitment : **Essential**
 - i) Post-Graduate Degree in Humanities, Science or Education from a recognized University/Institution.
 - ii) Minimum 5 years experience of conducting training programmes or education of children in a Govt./autonomous and reputed institutions
 - iii) Ability to develop and organize training programmes for the school teachers and personnel connected with child centered non- formal education.
 - iv) Good Knowledge of English & Hindi.

Desirable

 - i) Ph. D. Degree in Non-formal education, Child Psychology, Child Development. Creativity or other related subject.
 - ii) Experience of working for non-formal or creative education in a reputed Institute.
 - iii) Should have some published paper to his/her credit.

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| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees | Age - No
Edu. Qualifications - Yes |
| 10. Period of Probation | Two years in the case of Direct Recruitment. Provided that the Appointing Authority may, in any Individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year. |
| 11. Method of recruitment | By promotion failing which by deputation on transfer from a Central Govt. Deptt./University/Autonomous organization failing which by Direct Recruitment. |
| 12. In case of recruitment by promotion : grade from which promotion to be made | Officer In charge in National Bal Bhavan. with 5 years service in the scale of Rs.2000-3500 |
| 13. Composition of the DPC/Selection Committee: | <p><u>Departmental Promotion Committee</u></p> <ul style="list-style-type: none"> i) Director (Head of the Committee) ii) A Board Member of National Bal Bhavan. iii) A representative of Ministry of H.R.D. Department of Education not below the rank of Under Secretary. <p style="text-align: center;"><u>Selection Committee</u></p> <ul style="list-style-type: none"> i) A Board Member of National Bal Bhavan. (Head of the Committee) ii) Director iii) Two persons with a background appropriate to the post (s) in question, to be nominated by the National Bal Bhavan Board. |
| 14. Circumstances in which UPSC is to be : consulted in making recruitment. | Not Applicable |

NATIONAL BAL BHAVAN

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| 1. Name of Post | : | Section Officer |
| 2. No. of Post | : | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | : | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | : | Rs.2000-60-2300-EB-75-3200. |
| 5. Whether Selection Post or non-selection post. | : | Selection. |
| 6. Age limit for direct recruitment | : | Not Applicable |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | : | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | : | Not Applicable |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of Promotees | | Not Applicable |
| 10. Period of Probation | | Not Applicable |
| 11. Method of recruitment | | By promotion failing which by deputation on transfer from a Central Govt. Deptt./University/Autonomous organization. |
| 12. In case of recruitment by promotion: grade from which promotion to be made | | <u>Promotion</u>
Assistants/Personal Assistant to Director with 8 years regular service and experience in scale of Rs.1640-2900/-. |
| 13. Composition of the DPC/Selection Committee: | | <u>Departmental Promotion Committee</u>
i) Director (Head of the Committee)
ii) A Board Member of National Bal Bhavan.
iii) Deputy Director (Administration) |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | : | Not Applicable |

NATIONAL BAL BHAVAN

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| 1. Name of Post | : | Assistant Accounts Officer |
| 2. No. of Post | : | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | : | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | : | Rs.2000-60-2300-EB-75-3200. |
| 5. Whether Selection Post or non-selection post. | : | Selection. |
| 6. Age limit for direct recruitment | : | Not Applicable |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | : | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | : | Not Applicable |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of Promotees | | Not Applicable |
| 10. Period of Probation | | Not Applicable |
| 11. Method of recruitment | | Promotion failing which by Deputation on usual terms from Accounts /Audit wings/ bodies of Government Departments/ Autonomous Bodies/Universities |
| 12. In case of recruitment by promotion: grade from which promotion to be made | | For Promotion the qualification would be minimum 8 years of regular service as Assistant in Accounts Branch. |
| 13. Composition of the DPC/Selection Committee: | | <u>Departmental Promotion Committee</u>
i) Director (Head of the Committee)
ii) A Board Member of National Bal Bhavan.
iii) Deputy Director (Administration) |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | : | Not Applicable |

NATIONAL BAL BHAVAN

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| 1. Name of Post | : | Office Assistant |
| 2. No. of Post | : | Four (1998)
(Subject to variation dependent on work load) |
| 3. Classification | : | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | : | Rs.1640-60-2600-EB-75-2900. |
| 5. Whether Selection Post or non-selection post. | : | Non-Selection. |
| 6. Age limit for direct recruitment | : | Not Applicable |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | : | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | : | Not Applicable |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |
| 10. Period of Probation | | Not Applicable |
| 11. Method of recruitment | | By Promotion |
| 12. In case of recruitment by promotion: grade from which promotion to be made | i) | Minimum 8 years of regular service as Upper Division Clerk. |
| | ii) | Knowledge of Govt. of India |
| | iii) | Rules relating to autonomous bodies |
| | iii) | Good knowledge of English and Hindi |
| 13. Composition of the DPC/Selection Committee: | | <u>Departmental Promotion Committee</u> |
| | i) | Director (Head of the Committee) |
| | ii) | A Board Member of National Bal Bhavan. |
| | iii) | Deputy Director (Administration) |
| | iv) | In charge of the concerned Section. |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | : | Not Applicable |

NATIONAL BAL BHAVAN

- | | | |
|---|---|--|
| 1. Name of Post | : | Personal Assistant to Director |
| 2. No. of Post | : | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | : | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | : | Rs.1640-60-2600-EB-75-2900. |
| 5. Whether Selection Post or non-selection post. | : | Selection. |
| 6. Age limit for direct recruitment | : | Not Applicable |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | : | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | : | Not Applicable |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |
| 10. Period of Probation | | Not Applicable |
| 11. Method of recruitment | | By Promotion |
| 12. In case of recruitment by promotion: grade from which promotion to be made | | Junior Stenographer with 8 years regular service in National Bal Bhavan and having achieved Shorthand speed of 120 W.P.M. and typing speed of 45 W.P.M. in English |
| 13. Composition of the DPC/Selection Committee: | | <u>Departmental Promotion Committee</u>
i) Director (Head of the Committee)
ii) A Board Member of National Bal Bhavan.
iii) Deputy Director (Administration) |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | : | Not Applicable |

NATIONAL BAL BHAVAN

- | | | |
|---|---|---|
| 1. Name of Post | : | Upper Division Clerk |
| 2. No. of Post | : | Six (1998)
(Subject to variation dependent on work load) |
| 3. Classification | : | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | : | Rs.1200-30-1560-EB-40-2040. |
| 5. Whether Selection Post or non-selection post. | : | Non-Selection. |
| 6. Age limit for direct recruitment | : | Not Applicable |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | : | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | : | Not Applicable |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |
| 10. Period of Probation | | Not Applicable |
| 11. Method of recruitment | | By Promotion |
| 12. In case of recruitment by promotion: grade from which promotion to be made | | Lower Division Clerk with Minimum 5 years of regular service in National Bal Bhavan. |
| 13. Composition of the DPC/Selection Committee: | | <u>Departmental Promotion Committee</u>
i) Director (Head of the Committee)
ii) Assistant Director (Administration)/ Assistant Director (Finance)
iv) In charge of the concerned Section. |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | : | Not Applicable |

NATIONAL BAL BHAVAN

1. Name of Post : Lower Division Clerk
2. No. of Post : Twelve (1998)
(Subject to variation dependent on work load)
3. Classification : Equivalent to Group 'C' in Central Government.
4. Scale of Pay : Rs.950-20-1150-EB-25-1500.
5. Whether Selection Post or non-selection post. : Selection.
6. Age limit for direct recruitment : Between 18 to 25 years (Relax able for Government Servants up to 35 years in accordance with the instructions or orders issued by the Central Govt.)
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. : Not Applicable
8. Educational and other qualifications required for direct recruitment : **Essential**
 - i) Senior Secondary or its equivalent from a recognized Board or University.
 - ii) Typing Speed of 30/25 W. P.M. in English/Hindi or skill of Data Entry and Word Processing in Computer.
 - iii) Good knowledge of English and Hindi
9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees.

Age	No
Educational Qualification	Yes
10. Period of Probation : Two years in the case of Direct Recruitment. Provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment
 - i) 75% by direct recruitment
 - ii) 25% of vacancies shall be filled up on the basis of Departmental Examination from amongst the staff in the scale of 750-940 who possess senior secondary or equivalent qualifications and have rendered 5 years regular service in National Bal Bhavan. The maximum age limit for eligibility for examination is 45 years (50 years of age for the SC/ST). In case of staff do not qualify, unfilled vacancies may be filled through direct recruitment.
 - b) If more of such employees than the number of vacancies available under clause (ii) qualify at the said examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier

examination are considered before those who qualify at a later Examination

12. In case of recruitment by promotion: grade from which promotion to be made.

As stated in Column 11

13. Composition of the DPC/Selection Committee:

Departmental Promotion Committee

- i) Director (Head of the Committee)
- ii) Assistant Director (Administration)/ Assistant Director (Finance)
- iii) In charge of the concerned Section.

Selection Committee

- i) A Board Member of National Bal Bhavan. (Head of the Committee)
- ii) Director
- iii) Deputy Director/Assistant Director concerned

or

- iv) Officer In charge of the Section
One Resource Person

14. Circumstances in which UPSC is to be : consulted in making recruitment.

Not Applicable

NATIONAL BAL BHAVAN

1. Name of Post : Hindi Translator
2. No. of Post : One (1998)
(Subject to variation dependent on work load)
3. Classification : Equivalent to Group 'C' in Central Government.
4. Scale of Pay : Rs.1400-40-1800-EB-50-2300.
5. Whether Selection Post or non-selection post. : Not Applicable.
6. Age limit for direct recruitment : 35 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. : Not Applicable
8. Educational and other qualifications : Master's Degree from a recognized University in Hindi/English with English/ Hindi as a main subject at the degree level
or
Master's Degree from a recognized University in any subject with Hindi as the medium of instruction and examination with English as a compulsory subject at degree level: or
Bachelor's degree with Hindi and English as main subjects or either of the two as medium of examination and other as a main subject plus recognized Diploma/certificate Course in translation from Hindi to English & vice versa or two years experience of translation work from Hindi to English and vice versa in Central/State Government offices, including Government of India undertakings.
9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. : Not Applicable
10. Period of Probation : Two years provided that the Appointing Authority may in any individual case, for reasons to be recorded in writing, waive reduce or extend the period of probation for not exceeding one year.

11. Method of recruitment

Direct recruitment

- ii) 25% of vacancies shall be filled up on the basis of Departmental Examination from amongst the staff in the scale of 750-940 who possess senior secondary or equivalent qualifications and have rendered 5 years regular service in National Bal Bhavan. The maximum age limit for eligibility for examination is 45 years (50 years of age for the SC/ST). In case of staff do not qualify, unfilled vacancies may be filled through direct recruitment.
- b) If more of such employees than the number of vacancies available under clause (ii) qualify at the said examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later Examination

12. In case of recruitment by promotion:
grade from which promotion to be made.

Not Applicable

13. Composition of the DPC/Selection
Committee:

Selection Committee

- i) A Board Member of National Bal Bhavan. (Head of the Committee)
- ii) Director
- iii) Deputy Director/Assistant Director concerned

or

- iv) Officer In charge of the Section
One Resource Person

14. Circumstances in which UPSC is to be :
consulted in making recruitment.

Not Applicable

NATIONAL BAL BHAVAN

1. Name of Post : Junior Stenographer
2. No. of Post : Four (1998)
(Subject to variation dependent on work load)
3. Classification : Equivalent to Group 'C' in Central Government.
4. Scale of Pay : Rs.1200-30-1560-EB-40-2040.
5. Whether Selection Post or non-selection post. : Selection.
6. Age limit for direct recruitment : Between 18 to 25
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. : Not Applicable
8. Educational and other qualifications required for direct requirement : **Essential**
 - i) Senior Secondary or its equivalent from a recognized University/Institution.
 - ii) Speed of Shorthand in English/Hindi. 80W.P.M
Typing Speed 30 W.P.M.
9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees.

a) Age	No
b) Educational Qualification	Yes
10. Period of Probation : Two years in the case of Direct Recruitment. Provided that the Appointing Authority may in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment : By promotion failing which by direct recruitment
12. In case of recruitment by promotion: from which promotion to be made : Lower Division Clerks with 5 years regular grade service in National Bat Bhavan.
13. Composition of the DPC/Selection Committee: **Departmental Promotion Committee**
 - i) Deputy Director (Administration) (Head of the Committee).
 - ii) Assistant Director (Administration)
 - iii) In charge of the concerned Section.

Selection Committee

- i) A Board Member of National Bal Bhavan. (Head of the Committee)
- ii) Director
- iii) Deputy Director/Assistant Director concerned

or

- iv) Officer In charge of the Section
One Resource Person

14. Circumstances in which UPSC is to be :
consulted in making recruitment.

Not Applicable

NATIONAL BAL BHAVAN

1. Name of Post : Store Supervisor
2. No. of Post : One (1998)
(Subject to variation dependent on work load)
3. Classification : Equivalent to Group 'C' in Central Government.
4. Scale of Pay : Rs.1640-60-2600-EB-75-2900.
5. Whether Selection Post or non-selection post. : Non-Selection.
6. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. : Not Applicable
7. Age limit for direct recruitment : Not Applicable
8. Educational and other qualifications required for direct requirement : Not Applicable
9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. : Not Applicable
10. Period of Probation : Not Applicable
11. Method of recruitment : By promotion failing which by deputation on transfer.
12. In case of recruitment by promotion: grade from which promotion to be made : **Promotion**
Upper Division Clerks with 8 years of regular service in National Bal Bhavan.
Deputation
Upper Division Clerks from Government Departments or Autonomous Organizations with 8 years regular service in the grade in Store Departments of the Govt. or Autonomous Organizations.
13. Composition of the DPC/Selection Committee: **Departmental Promotion Committee**
 - i) Director (Head of the Committee)
 - ii) A Board Member of National Bal Bhavan.
 - iii) Deputy Director concerned
14. Circumstances in which UPSC is to be consulted in making recruitment. : Not Applicable

NATIONAL BAL BHAVAN

1. Name of Post : Curator (Museum)
2. No. of Post : One (1998)
(Subject to variation dependent on work load)
3. Classification : Equivalent to Group 'B' in Central Government.
4. Scale of Pay : Rs.2000-60-2300-EB-75-3200-100-3500
5. Whether Selection Post or non-selection post. : Selection.
6. Age limit for direct recruitment : 40 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. : Not Applicable
8. Educational and other qualifications required for direct requirement : **Essential**
- i). Graduate from a recognized University
 - ii) Degree in Museology.
 - ii) 5 years experience of working in a Museum.
 - iv) Should be able to plan and design innovative exhibitions for children.
 - v) Good knowledge of English and Hindi.
- Desirable**
Interest in other media of expression such as Art, Craft, Science and Sports.
9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. a) Age No
b) Educational Qualification Yes
10. Period of Probation : Two years in the case of Direct Recruitment. Provided that the Appointing Authority may in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment : By promotion failing which by deputation on usual terms of a suitable officer from a Govt. Department or an Autonomous Organization functionally comparable to the National Bal Bhavan failing which by direct recruitment.
12. In case of recruitment by promotion: grade from which promotion to be made : Persons working in relevant field/discipline
5 years experience in the scale of Rs.1640-2900/- or 10 years experience in the scale of Rs.1400-2300/- or equivalent
13. Composition of the DPC/Selection Committee: **Departmental Promotion Committee**
- i) Director (Head of the Committee).
 - ii) A Board Member of National Bal Bhavan.
 - iii) Deputy Director concerned

Selection Committee

- i) A Board Member of National Bal Bhavan (Head of the Committee).
- ii) Director
- iii) Two persons with a background appropriate to the post in question, to be nominated by the National Bal Bhavan Board.

14. Circumstances in which UPSC is to be consulted in making recruitment. : Not Applicable

NATIONAL BAL BHAVAN

- | | |
|---|--|
| 1. Name of Post | Officer In charge |
| 2. No. of Post | : Five(1998)
(One post each in Photography, Performing Arts, Integrated Activity, National Training Resource Centre and Bal Bhavan Kendra)
(Subject to variation dependent on work load) |
| 3. Classification | Equivalent to Group 'B' in Central Government. |
| 4. Scale of Pay | Rs.2000-60-2300-EB-75.3200- 100-3500. |
| 5. Whether selection post or non-selection post. | : Selection |
| 6. Age limit for direct recruitment | 40 years |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment i) | <u>Essential</u>
i) Graduate from a recognized University.
ii) Diploma in relevant discipline from a recognized institution.
iii) Minimum 8 years experience in relevant area including experience of working with children/teachers. Must be able to handle all types of modern appliances/apparatus. Equipments/instruments relevant the job requirement.
iv) Good knowledge of English and Hindi.

<u>Desirable</u>
i) Inclination to teach children and ability to inspire them express their ideas through different mediums. Interest in other media of expression other than their specific areas. |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | Age No
Educational Qualifications Yes |
| 10. Period of Probation | Two years in the case of Direct Recruitment. Provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year. |
| 11. Method of recruitment | By Promotion failing which on deputation on usual terms from a Deptt. of Govt. of India or Central Autonomous Organization failing which direct recruitment. |
| 12. In case of recruitment by promotion, grade from which promotion to be made | Persons working in relevant fields/discipline having 8 years of regular service in the scale of Rs.1640-2900/- or 10 years service in the scale of Rs.1400-2300/- or equivalent. |

13 Composition of the DPC/Selection Committee **Departmental Promotion Committee**

- i) Director (Head of Committee)
- ii) A Board Member of National Bal Bhavan.
- iii) Deputy Director concerned.

Selection Committee

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Two persons with a background appropriate to the post in question, to be nominated by the National Bal Bhavan Board.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

12. In case of recruitment by promotion. : Senior Instructors/Senior Artist working grade from which promotion to be made in relevant fields/discipline having 3 years regular service in the scale of 1400-2300/2600 or equivalent

13. Composition of the DPC/Selection Committee: **Departmental** **Promotion**
Committee

- i) Director (Head of Committee)
- ii) A Board Member of National Bal Bhavan.
- iii) Deputy Director concerned.

Selection Committee

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Two persons with a background appropriate to the post in question, to be nominated by the National Bal Bhavan Board.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

1. Name of Post Head Audio Visual
2. No. of Post One (1998)
(Subject to variation dependent on work load)
3. Classification Equivalent to Group C' in Central Government.
4. Scale of Pay Rs.1640-60-2600-EB-75-2900.
5. Whether selection post or non-selection post. Selection
6. Age limit for direct recruitment 35 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. Not Applicable
8. Educational and other qualifications required for direct recruitment
Essential
 - 1) Degree from a recognized University.
 - ii) Diploma in Cinematography from a recognized Institution with minimum 5 years of experience of handling audio visual appliances.
 - iii) Good knowledge of English and Hindi**Desirable**
 - i) Knowledge of production techniques of audio visual films.
 - ii) Interest in other media of expression like line arts, dance, drama, music, sports, science etc.
 - iii) Inclination to teach children and inspire them to express their ideas through video photography.
9. Whether age and educational qualifications prescribed for direct recruitments ;will apply in the case of promotees.

Age	No
Educational Qualifications	Yes
10. Period of Probation Two years in the case of Direct Recruitment. Provided that the Appointing Authority may in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment By Promotion failing which on deputation on usual terms from a Deptt. Of Govt. of India or Central Autonomous Organization failing which direct recruitment.
12. In case of recruitment by promotion. : Persons working in relevant discipline grade from which promotion to be made having 5 years regular service in the scale of 1400-2300/ or equivalent
13. Composition of the DPC/Selection Committee:

<u>Departmental</u>	<u>Promotion</u>
<u>Committee</u>	
i) Director (Head of Committee)	

- ii) A Board Member of National Bal Bhavan.
- iii) Deputy Director concerned.

Selection Committee

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Two persons with a background appropriate to the post in question, to be nominated by the National Bal Bhavan Board.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

1. Name of Post Organizer Inventor's Club
2. No. of Post One (1998)
(Subject to variation dependent on work load)
3. Classification Equivalent to Group C' in Central Government.
4. Scale of Pay Rs. 1640-60-2600-EB-75-2900.
5. Whether selection post or non-selection post. Selection
6. Age limit for direct recruitment 35 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. Not Applicable
8. Educational and other qualifications required for direct recruitment
Essential
 - i) B.Sc with Chemistry and Physics as main subjects.
or
3 years Diploma from Polytechnic in Mechanical/Electrical Engineer / Electronics
 - ii) Minimum 5 years experience working with children.
 - iii) Should be able to inculcate scientific temper in children and should possess an ability to use inexpensive resources for explaining various principles of science. Should be able to motivate children to make innovative science projects.
 - iv) Good knowledge of English and Hindi.**Desirable**
 - i) Interest in environment related activities
 - ii) General Interest in the Arts and Humanities.
9. Whether age and educational qualifications prescribed for direct recruitments ;will apply in the case of promotees.

Age	No
Educational Qualifications	Yes
10. Period of Probation Two years in the case of Direct Recruitment. Provided that the Appointing Authority may in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment By Promotion failing which on deputation on usual terms from a Deptt. Of Govt. of India or Central Autonomous Organization failing which direct recruitment.
12. In case of recruitment by promotion. : Persons working in relevant fields/discipline grade from which promotion to be made 8 years in the scale of 1400-2300 or equivalent
13. Composition of the DPC/Selection Committee:

<u>Departmental</u>	<u>Promotion</u>
<u>Committee</u>	
i) Director (Head of Committee)	

- ii) A Board Member of National Bal Bhavan.
- iii) Deputy Director concerned.

Selection Committee

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Two persons with a background appropriate to the post in question, to be nominated by the National Bal Bhavan Board.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

1. Name of Post Programme Organizer
2. No. of Post One (1998)
(Subject to variation dependent on work load)
3. Classification Equivalent to Group C' in Central Government.
4. Scale of Pay Rs.1640-60-2600-EB-75-2900.
5. Whether selection post or non-selection post. Selection
6. Age limit for direct recruitment 35 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. Not Applicable
8. Educational and other qualifications required for direct recruitment
Essential
 - i) Degree in Humanities or Science Education from a recognized University/Institution.
 - ii) 5 years experience of organizing innovative programmes for children.
Or
Experience of Public Relations
 - iii) Good knowledge of English and Hindi.**Desirable**
 - i) Experience in organizing/conducting workshops for children in the area of formal education.
 - ii) Knowledge/experience in performing art, handicraft/literary activities
9. Whether age and educational qualifications prescribed for direct recruitments ;will apply in the case of promotees.

Age	No
Educational Qualifications	Yes
10. Period of Probation Two years in the case of Direct Recruitment. Provided that the Appointing Authority may in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment By Promotion failing which by Deputation on usual terms failing which by direct recruitment.
12. In case of recruitment by promotion. : Persons working in relevant discipline having grade from which promotion to be made 5 years service in the scale of 1400-2300 or equivalent
Deputation
 - a) Officers under Central Government holding analogous posts in relevant area on regular basisor

- b) with 5 years regular service in posts in the scale of Rs.1400-2300/- or equivalent in relevant areas.

13. Composition of the DPC/Selection Committee: **Departmental** **Promotion**
Committee

- i) Director (Head of Committee)
- ii) A Board Member of National Bal Bhavan.
- iii) Deputy Director concerned.

Selection Committee

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Two persons with a background appropriate to the post in question, to be nominated by the National Bal Bhavan Board.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

1. Name of Post Manager, Publication
2. No. of Post One (1998)
(Subject to variation dependent on work load)
3. Classification Equivalent to Group C' in
Central Government.
4. Scale of Pay Rs.1640-60-2600-EB-75-2900.
5. Whether selection post or non-selection post. Selection
6. Age limit for direct recruitment 35 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. Not Applicable
8. Educational and other qualifications required for direct recruitment **Essential**
 - i) Graduate in Arts or Science from a recognized University.
 - ii) Diploma in Printing Technology from a recognized Institution with 5 years experience in editing, producing, planning and supervising publication, monographs and reports in a responsible capacity in commercial or Govt. publishing and printing establishment.
 - iii) Good knowledge of English and Hindi.**Desirable**
 - i) Diploma in Commercial Art.\
 - ii) Experience of Publication of children's literature
9. Whether age and educational qualifications prescribed for direct recruitments ;will apply in the case of promotees.

Age	No
Educational Qualifications	Yes
10. Period of Probation Two years in the case of Direct Recruitment. Provided that the Appointing Authority may in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment By Promotion failing which by Deputation on usual terms failing which by direct recruitment.
12. In case of recruitment by promotion. : Persons working in relevant discipline having grade from which promotion to be made 5 years service in the scale of 1400-2300 or equivalent
Deputation
Persons in analogous grades working in Government press/Autonomous Bodies.
13. Composition of the DPC/Selection Committee: **Departmental** **Promotion**
Committee

- i) Director (Head of Committee)
- ii) A Board Member of National Bal Bhavan.
- iii) Deputy Director concerned.

Selection Committee

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Two persons with a background appropriate to the post in question, to be nominated by the National Bal Bhavan Board.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

- | | |
|---|---|
| 1. Name of Post | Security Officer-cum-Caretaker. |
| 2. No. of Post | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | Equivalent to Group C' in
Central Government. |
| 4. Scale of Pay | Rs.1640-60-2600-EB-75-2900. |
| 5. Whether selection post or
Non-selection post. | Not Applicable |
| 6. Age limit for direct recruitment | 35 years |
| 7. Whether benefit of added years of
service admissible under Rule
30 of the C.C.S. (Pension) Rules,
1972. | Not Applicable |
| 8. Educational and other qualifications
required for direct recruitment | <u>Essential</u>

i) Graduate from a recognized University/
Institution.

ii) Minimum 5 years experience relating to
Security and Maintenance work.

iii) Should possess sound health and
organizing ability to deal with emergent
situations.

iv) Good knowledge of English and Hindi.

<u>Desirable</u>

Ex-Serviceman |
| 9. Whether age and educational
qualifications prescribed for direct
recruitments ;will apply in the case
of promotees. | Not applicable |
| 10. Period of Probation | Two years provided that the Appointing
Authority may, in any individual case, for
reasons to be recorded in writing, waive,
reduce or extend the period of probation
for not exceeding one year. |
| 11. Method of recruitment | Direct recruitment. |
| 12. In case of recruitment by promotion. : Not Applicable
grade from which promotion to be made | |

13. Composition of the DPC/Selection Committee:

Selection Committee

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Two persons with a background appropriate to the post in question, to be nominated by the National Bal Bhavan Board.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

- | | |
|---|---|
| 1. Name of Post | Production Assistant |
| 2. No. of Post | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | Equivalent to Group C' in
Central Government. |
| 4. Scale of Pay | Rs.1400-40-1800-EB-50-2300. |
| 5. Whether selection post or
non-selection post. | Selection |
| 6. Age limit for direct recruitment | 25 years |
| 7. Whether benefit of added years of
service admissible under Rule
30 of the C.C.S. (Pension) Rules,
1972. | Not Applicable |
| 8. Educational and other qualifications
required for direct recruitment | <p><u>Essential</u></p> <ul style="list-style-type: none">i) Graduate in Arts or Science from a
recognized University.ii) Diploma in Printing Technology from a
recognized Institution.iii) Good knowledge of English and Hindi. <p><u>Desirable</u></p> <ul style="list-style-type: none">i) Experience in Printing/Production of
Books, Journals, etc.ii) Diploma in Commercial Art.iii) Thorough knowledge of calculating and
estimating cost of productions and
publications. |
| 9. Whether age and educational
qualifications prescribed for direct
recruitments ;will apply in the case
of promotees. | Not Applicable |
| 10. Period of Probation | Two years provided that the Appointing
Authority may in any individual case, for
reasons to be recorded in writing, waive,
reduce or extend the period of probation
for not exceeding one year. |
| 11. Method of recruitment | Direct recruitment. |

12. In case of recruitment by promotion. : Not Applicable
grade from which promotion to be made

13. Composition of the DPC/Selection Committee:

Selection Committee

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Deputy Director/Assistant Director concerned.
Or
Officer In charge of the section
- iv) One Resource Person.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

1. Name of Post Artist (Publication)
2. No. of Post One (1998)
(Subject to variation dependent on work load)
3. Classification Equivalent to Group C' in Central Government.
4. Scale of Pay Rs.1400-40-1600-50-2300-EB-60-2600.
5. Whether selection post or non-selection post. Selection
6. Age limit for direct recruitment 30 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. Not Applicable
8. Educational and other qualifications required for direct recruitment
Essential
 - i) Graduate in Arts/Science from a recognized University with one year diploma in Creative Art/Commercial Art from recognized Institution or Sr. Sec. from recognized Board with 3 year Diploma in Arts/Commercial Art from any recognized Institution.
 - ii) Minimum 5 years experience of art work related to printing of publications i.e. page layout, cover design, illustration etc.**Desirable**
 - i) Interest in other media of expression like science, sports, Drama, Music etc.
 - ii) Candidates having experience of working with children will be preferred.
9. Whether age and educational qualifications prescribed for direct recruitments ;will apply in the case of promotees.

Age	No
Educational Qualifications	Yes
10. Period of Probation Two years in the case of Direct Recruitment. Provided that the Appointing Authority may in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment By Promotion failing which by deputation on usual terms from a Deptt. of Govt. of India or Central Autonomous Organization.
12. In case of recruitment by promotion. : Persons working in relevant fields/discipline grade from which promotion to be made with 8 years service in the scale of 1200-2040 or equivalent
Deputation
Officers under Central Government holding analogous posts on regular basis in relevant discipline

13. Composition of the DPC/Selection Committee: **Departmental** **Promotion**
Committee
- i) Director (Head of Committee)
 - ii) Deputy Director (Concerned.
 - iii) In charge of the concerned Section.
- Selection Committee**
- i) A Board Member of National Bal Bhavan (Head of the Committee)
 - ii) Director
 - iii) Deputy Director/Assistant Director concerned.
or
Officer In charge of the Section
 - iv) One resource Person.
14. Circumstances in which UPSC is to be consulted in making recruitment. Not Applicable.

NATIONAL BAL BHAVAN

1. Name of Post Senior Librarian-cum-Instructor
2. No. of Post One (1998)
(Subject to variation dependent on work load)
3. Classification Equivalent to Group C' in
Central Government.
4. Scale of Pay Rs.1640-60-2600-EB-75-2900.
5. Whether selection post or
non-selection post. Selection
6. Age limit for direct recruitment 35 years
7. Whether benefit of added years of
service admissible under Rule
30 of the C.C.S. (Pension) Rules,
1972. Not Applicable
8. Educational and other qualifications
required for direct recruitment

Essential

 - i) Graduate from a recognized University/
Institution.
 - ii) Diploma in Library Science from a
recognized University with minimum 5
years experience in maintaining a library.
 - iii) Good knowledge of English and Hindi.

Desirable

 - i) Experience in Creative Writing duly
supported by documentary proof.
9. Whether age and educational
qualifications prescribed for direct
recruitments ;will apply in the case
of promotees. Age No
Educational Qualifications Yes
10. Period of Probation Two years in the case of Direct
Recruitment. Provided that the Appointing
Authority may in any individual case, for
reasons to be recorded in writing, waive,
reduce or extend the period of probation
for not exceeding one year.
11. Method of recruitment By Promotion failing which by deputation
on usual terms from a Deptt. of Govt. of
India or Central Autonomous Organization
failing which direct recruitment.

12. In case of recruitment by promotion. : Jr. Librarian after 8 years service in the grade from which promotion to be made Scale of Rs.1200-2040

13. Composition of the DPC/Selection Committee: **Departmental** **Promotion**
Committee

- i) Director (Head of the Committee)
- ii) Deputy Director(Concerned.)
- iii) Assistant Director (Administration)

Selection Committee

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Two persons with a background appropriate to the post in question, to be nominated by National Bal Bhavan Board.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

- | | |
|---|---|
| 1. Name of Post | Junior Librarian-cum-Instructor |
| 2. No. of Post | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | Equivalent to Group C' in
Central Government. |
| 4. Scale of Pay | Rs.1200-30-1560-EB-40-2040. |
| 5. Whether selection post or
non-selection post. | Not applicable |
| 6. Age limit for direct recruitment | 30 years |
| 7. Whether benefit of added years of
service admissible under Rule
30 of the C.C.S. (Pension) Rules,
1972. | Not Applicable |
| 8. Educational and other qualifications
required for direct recruitment | <p><u>Essential</u></p> <ul style="list-style-type: none">i) Degree from a recognized University.ii) Diploma in Library Science. <p><u>Desirable</u></p> <ul style="list-style-type: none">i) Minimum 2 years experience of working in
Children's Library.ii) To be able to inspire and motivate
children to love and appreciate literature.iii) Having a creative bent of mind in
Children's Literary activities. |
| 9. Whether age and educational
qualifications prescribed for direct
recruitments ;will apply in the case
of promotees. | Not Applicable |
| 10. Period of Probation | Two years provided that the Appointing
Authority may in any individual case, for
reasons to be recorded in writing, waive,
reduce or extend the period of probation
for not exceeding one year. |
| 11. Method of recruitment | Direct recruitment. |
| 12. In case of recruitment by promotion. : Not applicable
grade from which promotion to be made | |

13. Composition of the DPC/Selection Committee:

Selection Committee

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Deputy Director/Assistant Director (Concerned)
or
Officer In charge of the Section.
- iv) One Resource Person.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

1. Name of Post Senior Instructor
2. No. of Post : Seven(1998)
(One post each in Creative Art, Integrated Activity, National Training Resource Centre, Physical Education, Photography, Computer and Environment)
(Subject to variation dependent on work load)
3. Classification Equivalent to Group 'C' in Central Government.
4. Scale of Pay 1400-40-1800-EB-50-2300/2600.
5. Whether selection post or non-selection post. : Selection
6. Age limit for direct recruitment 30 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. Not Applicable
8. Educational and other qualifications required for direct recruitment i)
 - Essential**
 - i) Graduate from a recognized University/ Institution.
 - ii) Diploma in relevant discipline from a recognized institution.
 - iii) Minimum 5 years experience in working with children in responsible capacity.
 - iv) Good knowledge of English and Hindi.
 - Desirable**
 - i) Should be very Creative, Innovative and able to motivate children to use inexpensive resources for making recreational and creative objects.
9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. Age No
Educational Qualifications Yes
10. Period of Probation Two years in the case of Direct Recruitment. Provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment By Promotion failing which direct recruitment.
12. In case of recruitment by promotion, grade from which promotion to be made Persons working in relevant fields/discipline 5 years service in the scale of Rs.1200-2040 or equivalent.
13. Composition of the DPC/Selection Committee **Departmental Promotion Committee**
 - i) Director (Head of Committee)
 - ii) Deputy Director/Assistant Director Administration.

iii) In charge of the concerned Section.

Selection Committee

i) A Board Member of National Bal Bhavan (Head of the Committee)

ii) Director

iii) Deputy Director/Assistant Director (Concerned)

or

Officer In charge of the Section.

iv) One Resource Person.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

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|---|--|
| 1. Name of Post | Senior Instructor (Radio & Electronics) |
| 2. No. of Post | : One(1998)
(Subject to variation dependent on work load) |
| 3. Classification | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | 1400-40-1800-EB-50-2300. |
| 5. Whether selection post or non-selection post. | : Not Applicable. |
| 6. Age limit for direct recruitment | 35 years |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | <p style="text-align: center;"><u>Essential</u></p> <p>i) Degree from a recognized University and one year Diploma in Radio & Electronics from a recognized Institution.
or
Senior Secondary from a recognized Board and a 3 year Diploma in Electronics from a recognized Institution.</p> <p>ii) Minimum 5 years experience of working with children.</p> <p>iii) Good knowledge of English and Hindi.</p> <p style="text-align: center;"><u>Desirable</u></p> <p>Should be innovative in approach and able to motivate children in making small projects/models related to the subject.</p> |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | Not applicable |
| 10. Period of Probation | Two years provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year. |
| 11. Method of recruitment | Direct recruitment. |
| 12. In case of recruitment by promotion, grade from which promotion to be made | Not applicable |
| 13. Composition of the DPC/Selection Committee | <p style="text-align: center;"><u>Selection Committee</u></p> <p>i) A Board Member of National Bal Bhavan (Head of the Committee)</p> <p>ii) Director</p> <p>iii) Deputy Director/Assistant Director (Concerned)
or
Officer In charge of the Section.</p> <p>iv) One Resource Person.</p> |
| 14. Circumstances in which UPSC is to be | Not Applicable. |

consulted in making recruitment.

NATIONAL BAL BHAVAN

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|-----|--|---|
| 1. | Name of Post | Senior Research Assistant/Research Assistant-cum-Guide (Museum) |
| 2. | No. of Post | : Two(1998)
(One each in Senior Research Assistant Research Assistant-cum-Guide
(Subject to variation dependent on work load) |
| 3. | Classification | Equivalent to Group 'C' in Central Government. |
| 4. | Scale of Pay | Rs.1400-40-1800-EB-50-2300. |
| 5. | Whether selection post or non-selection post. | : Selection |
| 6. | Age limit for direct recruitment | Not Applicable |
| 7. | Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | Not Applicable |
| 8. | Educational and other qualifications required for direct recruitment | Not Applicable |
| 9. | Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | Not Applicable |
| 10 | Period of Probation | Not Applicable |
| 11. | Method of recruitment | By Promotion. |
| | | <u>Essential</u>
i) Graduate from a recognized University.
ii) Diploma in Museology.
iii) Two years experience working in a Museum.
iv) Good knowledge of English & Hindi. |
| | | <u>Desirable</u>
i) Post Graduate from a recognized University
ii) Should be able to plan and design innovative exhibitions for children. |
| 12. | In case of recruitment by promotion, grade from which promotion to be made | Persons working in relevant fields/discipline
5 years service in the scale of Rs.1200-2040 or equivalent. |

13 Composition of the DPC/Selection Committee **Departmental Promotion Committee**

- i) Director (Head of Committee)
- ii) Deputy Director(Concerned)
- iii) Curator (Museum).

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

1. Name of Post Asstt. Manager Performing Art
2. No. of Post One (1998)
(Subject to variation dependent on work load)
3. Classification Equivalent to Group C' in Central Government.
4. Scale of Pay Rs.1600-50-2300-EB-60-2660.
5. Whether selection post or non-selection post. Selection
6. Age limit for direct recruitment 35 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. Not Applicable
8. Educational and other qualifications required for direct recruitment
Essential
 - i) Diploma in any of the Performing Art from a recognized Institution.
 - ii) Minimum 10 years experience of working with children.
 - iii) Should be very creative and able to motivate children to appreciate music, dance, drama, puppetry, performing art, drama, traditional art, instrumental music.
 - iv) Good knowledge of English and Hindi.**Desirable**
 - i) Interest in other media of expression like Art, Craft, Sports, Science etc.
9. Whether age and educational qualifications prescribed for direct recruitments ;will apply in the case of promotees.

Age	No
Educational Qualification	Yes
10. Period of Probation Two years in the case of Direct Recruitment. Provided that the Appointing Authority may in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment By promotion failing which by deputation failing which by direct recruitment.
12. In case of recruitment by promotion. : grade from which promotion to be made Persons working in relevant fields discipline having 8 years in regular service in the scale of Rs.1400-2300 or equivalent.
13. Composition of the DPC/Selection Committee:
Departmental Promotion Committee
 - i) Director (Head of the Committee)
 - ii) Deputy Director (Concerned)
 - iii) In charge of the Concerned Section.**Selection Committee**

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Deputy Director/Assistant Director (Concerned)
or
Officer In charge of the -Section.
- iv) One Resource Person.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

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|---|---|
| 1. Name of Post | Artist Performing Arts |
| 2. No. of Post | : Fourteen(1998)
(One post each for Guitar, Puppetry. Bharat Nattyam/ Mohniattyam, Vocal Music, Folk Music, Percussion, Folk Dance, Harmonium, Traditional Folk Music, Congo-Bongo, Sitar, Kathak, Violin, and Drama
(Subject to variation dependent on work load) |
| 3. Classification | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | Rs.1400-40-1800-EB-50-2300. |
| 5. Whether selection post or non-selection post. | : Not Applicable |
| 6. Age limit for direct recruitment | 30 years |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | <u>Essential</u>
i) Degree from a recognized University and a diploma in relevant discipline from are recognized Institution.
or
Senior Secondary from a recognized Board and a degree in relevant discipline from a recognized Institution.
ii) Minimum 5 years experience of working with children.
iii) Good knowledge of English and Hindi.
<u>Desirable</u>
i) Interest in other media of expression like Art, Craft, Dance Drama etc.
ii) Should be very creative and able to motivate children to learn and appreciate relevant art. |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | Not Applicable |

10	Period of Probation	Two years Provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11.	Method of recruitment	Direct recruitment.
12.	In case of recruitment by promotion, grade from which promotion to be made	Not Applicable
13	Composition of the DPC/Selection Committee	<p><u>Selection Committee</u></p> <ul style="list-style-type: none"> i) A Board Member of National Bal Bhavan (Head of the Committee) ii) Director iii) Deputy Director/Assistant Director (Concerned) <li style="padding-left: 40px;">or iv) Officer In charge of the Section. One Resource Person.
14.	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable.

- 10 Period of Probation Two years in the case of Direct Recruitment Provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment By Promotion failing which by deputation on usual terms from a Deptt. of Govt. of India or Central Autonomous Organization failing which by direct recruitment.
12. In case of recruitment by promotion, grade from which promotion to be made Persons working in relevant fields/discipline 5 years of regular service in the scale of Rs.1200-2040/- or equivalent.
- 13 Composition of the DPC/Selection Committee **Departmental Promotion Committee**
- i) Director (Head of the Committee)
 - ii) Deputy Director (Concerned)
 - iii) In charge of the Concerned Section.
- Selection Committee**
- i) A Board Member of National Bal Bhavan (Head of the Committee)
 - ii) Director
 - iii) Deputy Director/Assistant Director (Concerned)
or
Officer In charge of the Section.
 - iv) One Resource Person.
14. Circumstances in which UPSC is to be consulted in making recruitment. Not Applicable.

NATIONAL BAL BHAVAN

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|---|---|
| 1. Name of Post | Junior Research Assistant(Museum) |
| 2. No. of Post | : One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | Rs.1200-30-1560-EB-40-2040.
(Pre Revised)
Rs.4000-100-6000/- (Revised) |
| 5. Whether selection post or non-selection post. | : Not Applicable |
| 6. Age limit for direct recruitment | 30 years |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | <u>Essential</u>

i) Degree in Humanities or Science from a recognized University.

ii) Diploma in Museology.

iii) Good knowledge of English and Hindi.

<u>Desirable</u>

i) Should be innovative and creative and able to plan projects for museum displays. |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | Not Applicable |
| 10. Period of Probation | Two years provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year. |
| 11. Method of recruitment | Direct recruitment. |
| 12. In case of recruitment by promotion, grade from which promotion to be made. | Not Applicable |

13 Composition of the DPC/Selection Committee **Selection Committee**

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Deputy Director/Assistant Director (Concerned)
or
Officer In charge of the Section.
- iv) One Resource Person.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

1. Name of Post Junior Instructor/Junior Modeler (National Training Resource Centre)/Junior Artist (Museum)
2. No. of Post : Twenty Two (1998)
(Three posts of Junior Instructors for Physical Education, two posts each of Junior Instructors for Wood Work and stitchery and one post each of Junior Instructor for Clay, Painting, Weaving, Judo, Integrated Activity, Book-Binding, Dark Room, Modeling, Animal/Fish Corner, Aero- Modeling, Astronomy and Training, two posts of Junior Artist (Museum) and one post of Junior Modeler (National Training Resource Centre)
(Subject to variation dependent on work load)
3. Classification Equivalent to Group 'C' in Central Government.
4. Scale of Pay Rs.1200-30-1560-EB-40-2040.
(Pre Revised)
Rs.4000-100-6000/- (Revised)
5. Whether selection post or non-selection post. : Not Applicable
6. Age limit for direct recruitment 30 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. Not Applicable
8. Educational and other qualifications required for direct recruitment
Essential
 - a) Science related disciplines
B.Sc. degree with relevant subject (s) as the main subject from a recognized university.
 - b) Physical Education
Bachelor in Physical Education from a recognized university (B.P. Ed.)
 - c) Senior Secondary or equivalent from a recognized Board and Diploma in relevant discipline from a recognized institution.
 - ii) Proficiency in relevant field
 - iii) Minimum 3 years experience of working with children.
 - iv) Good knowledge of English and Hindi.**Desirable**
 - i) Interest in other media of expression
Aptitude for development of creativity and innovations.
 - ii) Due weightage will be given to the part time instructors of Bal Bhavan Kendras under the National Bal Bhavan, N. Delhi with 10

years service as part time instructor. Subject to acquiring of required essential qualifications.

9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees.

Not Applicable

10 Period of Probation

Two years provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.

11. Method of recruitment

Direct recruitment.

12. In case of recruitment by promotion, grade from which promotion to be made.

Not Applicable

13 Composition of the DPC/Selection Committee **Selection Committee**

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Deputy Director/Assistant Director (Concerned)
or
Officer In charge of the Section.
- iv) One Resource Person.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

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|---|--|
| 1. Name of Post | Supervisor
Bal Bhavan Kendra (Senior Grade) |
| 2. No. of Post | : One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | Rs.1400-40-1800-EB-50-2300. |
| 5. Whether selection post or non-selection post. | : Non-Selection |
| 6. Age limit for direct recruitment | Not Applicable |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | Not Applicable |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | Not Applicable |
| 10. Period of Probation | Not Applicable |
| 11. Method of recruitment | By Promotion. |
| 12. In case of recruitment by promotion, grade from which promotion to be made | Persons working in relevant fields/ discipline 5 years of regular service in the scale of Rs.1200-2040 or equivalent. |
| 13. Composition of the DPC/Selection Committee | <u>Departmental Promotion Committee</u>

i) Director (Head of the Committee)
ii) Deputy Director/Assistant Director (Administration)
iii) In charge of Concerned Section. |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | Not Applicable. |

NATIONAL BAL BHAVAN

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|---|---|---|
| 1. Name of Post | | Supervisor, Bal Bhavan Kendra |
| 2. No. of Post | : | Four (1998)
(Subject to variation dependent on work load) |
| 3. Classification | | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | | Rs.1200-30-1560-EB-40-2040. |
| 5. Whether selection post or non-selection post. | : | Not Applicable |
| 6. Age limit for direct recruitment | | 30 years |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | | <u>Essential</u>
i) Degree from a recognized University and a diploma in Fine Arts from a recognized Institution.
or
Senior Secondary from a recognized Board and a Degree in Fine Arts from a recognized Institution.
ii) Minimum 3 years experience of working with children.
iii) Good knowledge of English and Hindi.
<u>Desirable</u>
i) Interest in one or more Fine Arts & Crafts, Music, Dance, Drama etc.
ii) Due weightage will be given to the part time instructors of Bal Bhavan Kendras under the National Bal Bhavan, N. Delhi with 10 years service as part time instructor. Subject to fulfillment of prescribed essential qualifications. |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |

- 10 Period of Probation Two years provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment Direct recruitment.
12. In case of recruitment by promotion, grade from which promotion to be made. Not Applicable
- 13 Composition of the DPC/Selection Committee **Selection Committee**
- i) A Board Member of National Bal Bhavan (Head of the Committee)
 - ii) Director
 - iii) Deputy Director/Assistant Director (Concerned)
or
Officer In charge of the Section.
 - iv) One Resource Person.
14. Circumstances in which UPSC is to be consulted in making recruitment. Not Applicable.

NATIONAL BAL BHAVAN

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|---|---|---|
| 1. Name of Post | : | Warden, Hostel |
| 2. No. of Post | : | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | : | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | : | Rs.1200-30-1560-EB-40-2040. |
| 5. Whether selection post or non-selection post. | : | Non-Selection |
| 6. Age limit for direct recruitment : | | Not Applicable |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | : | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | : | Not Applicable |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | : | Not Applicable |
| 10. Period of Probation | | Not Applicable |
| 11. Method of recruitment | | By Promotion. |
| 12. In case of recruitment by promotion, grade from which promotion to be made | | Assistant Hostel Warden in National Bal Bhavan with 5 years of regular service in the scale of Rs.950-1500. |
| 13. Composition of the DPC/Selection Committee | | <u>Departmental Promotion Committee</u>
i) Director (Head of the Committee)
ii) Deputy Director (Concerned)
iii) Assistant Director (Concerned) |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | | Not Applicable. |

NATIONAL BAL BHAVAN

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|---|---|---|
| 1. Name of Post | | Assistant Hostel Warden. |
| 2. No. of Post | : | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | | Rs.950-20-1150-EB-25-1500. |
| 5. Whether selection post or non-selection post. | : | Not Applicable |
| 6. Age limit for direct recruitment | | 25 years |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | | <u>Essential</u>
i) Senior Secondary or equivalent from a recognized Board.
ii) Diploma in Home Management.
iii) Good knowledge of English and Hindi.
<u>Desirable</u>
i) Bachelor of Home Science.
ii) Experience of working in a children's Hostel. |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |
| 10. Period of Probation | | Two years provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year. |
| 11. Method of recruitment | | Direct recruitment. |
| 12. In case of recruitment by promotion, grade from which promotion to be made. | | Not Applicable |

13 Composition of the DPC/Selection Committee **Selection Committee**

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Deputy Director/Assistant Director (Concerned)
or
Officer In charge of the Section.
- iv) One Resource Person.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

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|---|---|--|
| 1. Name of Post | | Cook |
| 2. No. of Post | : | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | | Equivalent to Group 'D' in Central Government. |
| 4. Scale of Pay | | Rs.950-20-1150-EB-25-1400. |
| 5. Whether selection post or non-selection post. | : | Selection |
| 6. Age limit for direct recruitment | | 25 years |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | | <u>Essential</u>
i) Secondary or its equivalent from a recognized Board.
ii) One year Certificate Course in catering from recognized Institution. |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | a) Age No
b) Educational Qualification No |
| 10. Period of Probation | | Two years in the case of Direct Recruitment Provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year. |
| 11. Method of recruitment | | By Promotion failing which by Direct recruitment. |
| 12. In case of recruitment by promotion, grade from which promotion to be made. | | Persons working in relevant field/ discipline having 8 years regular service in the scale of Rs.750-940/- or equivalent and having practical experience of catering and cooking |

13 Composition of the DPC/Selection Committee **Departmental Promotion Committee**

- i) Director(Head of the Committee)
- ii) Deputy Director/Assistant Director (Concerned)
- iii) In charge of Concerned Section.

Selection Committee

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Deputy Director/Assistant Director (Concerned)
or
Officer In charge of the Section.
- iv) One Resource Person.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

- | | | |
|---|---|--|
| 1. Name of Post | | Gestetner Operator |
| 2. No. of Post | : | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | | Equivalent to Group 'D' in Central Government. |
| 4. Scale of Pay | | Rs.950-20-1150-EB-25-1400. |
| 5. Whether selection post or non-selection post. | : | Non-Selection |
| 6. Age limit for direct recruitment | | Not Applicable |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | | Not Applicable |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |
| 10. Period of Probation | | Not Applicable |
| 11. Method of recruitment | | By Promotion. |
| 12. In case of recruitment by promotion, grade from which promotion to be made | | Junior Gestetner Operator having not less than 5 years of regular service in the scale of Rs.800-1150 in the National Bal Bhavan. |
| 13. Composition of the DPC/Selection Committee | | <u>Departmental Promotion Committee</u>

i) Deputy Director (Administration) (Head of the Committee)
ii) Assistant Director (Administration)
iii) In charge of Concerned Section. |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | | Not Applicable. |

NATIONAL BAL BHAVAN

- | | | |
|---|---|---|
| 1. Name of Post | | Junior Gestetner Operator |
| 2. No. of Post | : | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | | Equivalent to Group 'D' in Central Government. |
| 4. Scale of Pay | | Rs.800-15-1010-EB-20-1150. |
| 5. Whether selection post or non-selection post. | : | Non-Selection |
| 6. Age limit for direct recruitment | | Not Applicable |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | | Not Applicable |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |
| 10. Period of Probation | | Not Applicable |
| 11. Method of recruitment | | By Promotion. |
| 12. In case of recruitment by promotion, grade from which promotion to be made | | Peons, Sectional Attendants, Beldars with 5 years experience in National Bal Bhavan having proficiency in operating and maintenance of duplicating machines. |
| 13. Composition of the DPC/Selection Committee | | <u>Departmental Promotion Committee</u>
i) Deputy Director (Administration) (Head of the Committee)
ii) Assistant Director
iii) Section Officer |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | | Not Applicable. |

NATIONAL BAL BHAVAN

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|---|---|---|
| 1. Name of Post | | Junior Engineer (Civil). |
| 2. No. of Post | : | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | | Rs.1400-40-1800-EB-50-2300. |
| 5. Whether selection post or non-selection post. | : | Not Applicable |
| 6. Age limit for direct recruitment | | 30 years |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | | <u>Essential</u>
i) Diploma in Civil Engineering with minimum 3 years experience in construction and maintenance of Civil work.
ii) Good knowledge of English and Hindi. |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |
| 10. Period of Probation | | Two years in the case of Direct Recruitment. Provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year. |
| 11. Method of recruitment | | On deputation from CPWD, DDA and MES with 5 years experience of construction work failing which by Direct recruitment. |
| 12. In case of recruitment by promotion, grade from which promotion to be made. | | Not Applicable |

13 Composition of the DPC/Selection Committee **Departmental Promotion Committee**

- i) Director (Head of the Committee)
- ii) Deputy Director (Administration)
- iii) In charge of Concerned Section.

Selection Committee

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Deputy Director/Assistant Director Concerned
or
Officer In charge of the Section.
- iv) One Resource Person.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

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|---|--|
| 1. Name of Post | Electrician/Stage Technician cum Electrician |
| 2. No. of Posts | : Two (1998)
(One post for each)
(Subject to variation dependent on work load) |
| 3. Classification | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | Rs.1200-30-1560-EB-40-2040. |
| 5. Whether selection post or non-selection post. | : Non-Selection |
| 6. Age limit for direct recruitment | Not Applicable |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | Not Applicable |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | Not Applicable |
| 10. Period of Probation | Not Applicable |
| 11. Method of recruitment | By Promotion. |
| 12. In case of recruitment by promotion, grade from which promotion to be made | Persons having 5 years regular service in National Bal Bhavan in the scale of Rs.950-1500/- having Workman's License for electrical work. |
| 13. Composition of the DPC/Selection Committee | <u>Departmental Promotion Committee</u>

i) Director (Head of the Committee)
ii) Deputy Director/Assistant Director
iii) Director (Administration)
iii) In charge of Concerned Section |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | Not Applicable. |

NATIONAL BAL BHAVAN

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|---|---|---|
| 1. Name of Post | | Junior Electrician. |
| 2. No. of Post | : | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | | Rs.950-20-1150-EB-25-1500. |
| 5. Whether selection post or non-selection post. | : | Not Applicable |
| 6. Age limit for direct recruitment | | 25 years |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | | <u>Essential</u>
i) Senior Secondary or its equivalent from a recognized Board.
ii) ITI Certificate or equivalent in the trade of Electrician or workman's license for electrical work.
iii) Must possess Electrician License.
<u>Desirable</u>
i) Experience of Electrical work |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |
| 10. Period of Probation | | Two years provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year. |
| 11. Method of recruitment | | Direct recruitment. |
| 12. In case of recruitment by promotion, grade from which promotion to be made. | | Not Applicable |

13 Composition of the DPC/Selection Committee **Selection Committee**

- i) A Board Member of National Bal Bhavan (Head of the Committee)
- ii) Director
- iii) Deputy Director/Assistant Director (Concerned)
or
Officer In charge of the Section.
- iv) One Resource Person.

14. Circumstances in which UPSC is to be consulted in making recruitment.

Not Applicable.

NATIONAL BAL BHAVAN

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|---|---|---|
| 1. Name of Post | | Senior Carpenter |
| 2. No. of Posts | : | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | | Rs.1150-25-1500/-. |
| 5. Whether selection post or non-selection post. | : | Non-Selection |
| 6. Age limit for direct recruitment | | Not Applicable |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | | Not Applicable |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |
| 10. Period of Probation | | Not Applicable |
| 11. Method of recruitment | | By Promotion. |
| 12. In case of recruitment by promotion, grade from which promotion to be made | | 5 years regular service as Junior Carpenter in National Bal Bhavan |
| 13. Composition of the DPC/Selection Committee | | <u>Departmental Promotion Committee</u>
i) Director (Head of the Committee)
ii) Deputy Director/Assistant Director (Administration)
iii) In charge of Concerned Section |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | | Not Applicable. |

NATIONAL BAL BHAVAN

1. Name of Post Junior Carpenter
2. No. of Post : One (1998)
(Subject to variation dependent on work load)
3. Classification Equivalent to Group 'D' in Central Government.
4. Scale of Pay Rs.950-20-1150-EB-25-1400.
5. Whether selection post or non-selection post. : Selection
6. Age limit for direct recruitment 25 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. Not Applicable
8. Educational and other qualifications required for direct recruitment **Essential**
 - i) 8th Standard Pass
 - ii) Certificate Course from ITI or any recognized Institution.
 - iii) 3 years experience in Carpentry Work.
9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. Not Applicable
10. Period of Probation Two years provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment Promotion failing by direct recruitment.
12. In case of recruitment by promotion, grade from which promotion to be made. Persons having 5 years regular service in the Scale of Rs.750-940 and experience in the relevant field.
13. Composition of the DPC/Selection Committee **Departmental Promotion Committee**
 - i) Deputy Director (Administration) (Head of the Committee)
 - ii) Assistant Director Administration Selection Officer
 - iii) In charge of the Concerned Section.
Selection Committee
 - i) A Board Member of National Bal Bhavan (Head of the Committee)
 - ii) Director
 - iii) Deputy Director/Assistant Director Concerned
or
Officer In charge of the Section.
 - iv) One Resource Person.
14. Circumstances in which UPSC is to be consulted in making recruitment. Not Applicable.

NATIONAL BAL BHAVAN

1. Name of Post Mason
2. No. of Post : One (1998)
(Subject to variation dependent on work load)
3. Classification Equivalent to Group 'D' in Central Government.
4. Scale of Pay Rs.950-20-1150-EB-25-1400.
5. Whether selection post or non-selection post. : Selection
6. Age limit for direct recruitment 30 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. Not Applicable
8. Educational and other qualifications required for direct recruitment **Essential**
 - i) 8th Standard Pass
 - ii) Certificate Course from ITI.
 - iii) At least 5 years experience in Masonry Work.
9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. Not Applicable
10. Period of Probation Two years provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment By promotion failing which by direct recruitment.
12. In case of recruitment by promotion, grade from which promotion to be made. Persons having 5 years regular service in the Scale of Rs.750-940 and experience in the relevant field.
13. Composition of the DPC/Selection Committee **Departmental Promotion Committee**
 - i) Deputy Director (Administration) (Head of the Committee)
 - ii) Assistant Director Administration/ Section Officer
 - iii) In charge of the Concerned Section.**Selection Committee**
 - i) A Board Member of National Bal Bhavan (Head of the Committee)
 - ii) Director
 - iii) Deputy Director/Assistant Director Concerned
or
Officer In charge of the Section.
 - iv) One Resource Person.
14. Circumstances in which UPSC is to be consulted in making recruitment. Not Applicable.

12. In case of recruitment by promotion, grade from which promotion to be made. Promotion from Attendant/Peons, Beldars with requisite qualification, with 5 years regular service in National Bal Bhavan
13. Composition of the DPC/Selection Committee **Departmental Promotion Committee**
- i) Deputy Director (Head of the Committee)
 - ii) Assistant Director (Science)
 - iii) In charge of the Concerned Section.
- Selection Committee**
- i) A Board Member of National Bal Bhavan (Head of the Committee)
 - ii) Director
 - iii) Deputy Director/Assistant Director Concerned
or
Officer In charge of the Section.
 - iv) One Resource Person.
14. Circumstances in which UPSC is to be consulted in making recruitment. Not Applicable.

NATIONAL BAL BHAVAN

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|---|---|--|
| 1. Name of Post | | Library Attendant |
| 2. No. of Posts | : | one (1998)
(Subject to variation dependent on work load) |
| 3. Classification | | Equivalent to Group 'D' in Central Government. |
| 4. Scale of Pay | | Rs.950-20-1150-EB-25-1400. |
| 5. Whether selection post or non-selection post. | : | Selection |
| 6. Age limit for direct recruitment | | Not Applicable |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | | Not Applicable |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |
| 10. Period of Probation | | Not Applicable |
| 11. Method of recruitment | | By Promotion. |
| 12. In case of recruitment by promotion, grade from which promotion to be made | | Group 'D' employees of National Bal Bhavan after 5 years regular service . He should be at least matriculate or equivalent with aptitude for the post. |
| 13. Composition of the DPC/Selection Committee | | <u>Departmental Promotion Committee</u>
i) Deputy Director (Head of the Committee)
ii) Assistant Director (Administration)
iii) In charge of Concerned Section |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | | Not Applicable. |

NATIONAL BAL BHAVAN

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|---|---|
| 1. Name of Post | Locomotive Driver |
| 2. No. of Posts | : one (1998)
(Subject to variation dependent on work load) |
| 3. Classification | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | Rs.1200-30-1560-EB-40-2040. |
| 5. Whether selection post or non-selection post. | : Not Applicable |
| 6. Age limit for direct recruitment | Not Applicable |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | Not Applicable |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | Not Applicable |
| 10. Period of Probation | Two years in the case of Direct Recruitment. Provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year. |
| 11. Method of recruitment | By Promotion from Railway Department. |
| 12. In case of recruitment by promotion, grade from which promotion to be made | Not applicable |
| 13. Composition of the DPC/Selection Committee | <u>Departmental Promotion Committee</u>
i) Director (Head of the Committee)
ii) Deputy Director/Assistant Director (Administration)
iii) In charge of Concerned Section |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | Not Applicable. |

NATIONAL BAL BHAVAN

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|---|---|---|
| 1. Name of Post | | Station Master |
| 2. No. of Posts | : | One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | | Rs.1200-30-1560-EB-40-2040. |
| 5. Whether selection post or non-selection post. | : | Not Applicable |
| 6. Age limit for direct recruitment | | Not Applicable |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | | Not Applicable |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |
| 10. Period of Probation | | Not Applicable |
| 11. Method of recruitment | | On deputation from Railway working in analogous/lower scale having 5 years of regular service |
| 12. In case of recruitment by promotion, grade from which promotion to be made | | Not applicable |
| 13. Composition of the DPC/Selection Committee | | <u>Departmental Promotion Committee</u>
i) Director (Head of the Committee)
ii) Deputy Director/Assistant Director (Administration)
iii) In charge of Concerned Section |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | | Not Applicable. |

NATIONAL BAL BHAVAN

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|--|---|---|
| 1. Name of Post | | Driver |
| 2. No. of Post | : | Nine (1998)
(Subject to variation dependent on work load) |
| 3. Classification | | Equivalent to Group 'C' in Central Government. |
| 4. Scale of Pay | | Rs.950-20-1150-EB-25-1500. |
| 5. Whether selection post or non-selection post. | : | Selection |
| 6. Age limit for direct recruitment | | 25 years |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | | <u>Essential</u>

i) Possession of a valid driving license for motor Cars.

ii) Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicles)

iii) Atleast 3 years experience of driving a motor car/heavy vehicle.

<u>Desirable</u>

i) 8 th Standard pass.

ii) Drivers having experience of driving school buses.

iii) Three years service as Home Guards/ Civil Volunteers. |

Note: The qualification regarding experience is relax able at the discretion of the competent authority in the case of candidates belonging to the Schedule Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that the sufficient number of candidates with requisite experience are not likely to be available to fill up the vacancy reserved for them

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|-----|--|---|----------|
| 9. | Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | Age
Educational Qualification | No
No |
| 10 | Period of Probation | Two years in the case of Direct Recruitment. Provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year. | |
| 11. | Method of recruitment | By promotion failing which by direct recruitment. | |
| 12. | In case of recruitment by promotion, grade from which promotion to be made. | Persons possessing valid driving license and having 5 years regular service in the Scale of Rs.750-940 or equivalent to his credit in National Bal Bhavan. | |
| 13 | Composition of the DPC/Selection Committee | <p><u>Departmental Promotion Committee</u></p> <ul style="list-style-type: none"> i) Director (Head of the Committee) ii) Deputy Director (Administration) iii) In charge of the Concerned Section. <p><u>Selection Committee</u></p> <ul style="list-style-type: none"> i) A Board Member of National Bal Bhavan (Head of the Committee) ii) Director iii) Deputy Director/Assistant Director Concerned
or
Officer In charge of the Section. iv) One Resource Person. | |
| 14. | Circumstances in which UPSC is to be consulted in making recruitment. | Not Applicable. | |

NATIONAL BAL BHAVAN

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|---|---|---|
| 1. Name of Post | | Bus Conductor-cum-Cleaner |
| 2. No. of Post | : | Four (1998)
(Subject to variation dependent on work load) |
| 3. Classification | | Equivalent to Group 'D' in Central Government. |
| 4. Scale of Pay | | Rs.750-12-870-EB-14-940. |
| 5. Whether selection post or non-selection post. | : | Not Applicable |
| 6. Age limit for direct recruitment | | 25 years |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | | <u>Essential</u>

i) 8 th Standard Pass
ii) Knowledge of Hindi

<u>Desirable</u>

i) Valid license for driving a H.V./L.M.V./ Three Wheeler Scooter.
ii) Maintenance and minor repair of vehicles. |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |
| 10. Period of Probation | | Two years provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year. |
| 11. Method of recruitment | | Direct Recruitment. |
| 12. In case of recruitment by promotion, grade from which promotion to be made. | | Not Applicable |

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|-----|---|---|
| 13 | Composition of the DPC/Selection Committee | <u>Selection Committee</u> |
| | i) | Deputy Director (Head of the Committee) |
| | ii) | Assistant Director (Administration) |
| | iii) | One other Assistant Director or
One Officer In charge. |
| 14. | Circumstances in which UPSC is to be consulted in making recruitment. | Not Applicable. |

NATIONAL BAL BHAVAN

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|---|--|
| 1. Name of Post | Animal Keeper |
| 2. No. of Post | : One (1998)
(Subject to variation dependent on work load) |
| 3. Classification | Equivalent to Group 'D' in Central Government. |
| 4. Scale of Pay | Rs.750-12-870-EB-14-940. |
| 5. Whether selection post or non-selection post. | : Not Applicable |
| 6. Age limit for direct recruitment | 25 years |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | <u>Essential</u>
i) 8 th Standard Pass
ii) Minimum 3 years experience in the proper care of birds and animals.
iii) Knowledge of Hindi |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | Not Applicable |
| 10. Period of Probation | Two years provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year. |
| 11. Method of recruitment | Direct Recruitment. |
| 12. In case of recruitment by promotion, grade from which promotion to be made. | Not Applicable |
| 13. Composition of the DPC/Selection Committee | <u>Selection Committee</u>
i) Deputy Director (Head of the Committee)
ii) Assistant Director (Science)
iii) One other Assistant Director or One Officer In charge. |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | Not Applicable. |

NATIONAL BAL BHAVAN

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|---|---|--|
| 1. Name of Post | | Mali |
| 2. No. of Post | : | Ten (1998)
(Subject to variation dependent on work load) |
| 3. Classification | | Equivalent to Group 'D' in Central Government. |
| 4. Scale of Pay | | Rs.750-12-870-EB-14-940. |
| 5. Whether selection post or non-selection post. | : | Not Applicable |
| 6. Age limit for direct recruitment | | 25 years |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | | <u>Essential</u>
i) 8 th Standard Pass
ii) Minimum 2 years experience of Nursery work.
iii) Knowledge of Hindi essential. |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |
| 10. Period of Probation | | Two years provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year. |
| 11. Method of recruitment | | Direct Recruitment. |
| 12. In case of recruitment by promotion, grade from which promotion to be made. | | Not Applicable |
| 13. Composition of the DPC/Selection Committee | | <u>Selection Committee</u>
i) Deputy Director (Head of the Committee)
ii) Assistant Director (Administration)
iii) One other Assistant Director or One Officer In charge. |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | | Not Applicable. |

NATIONAL BAL BHAVAN

1. Name of Post Peon/Helper/Sectional Attendants/
Ground's man/Beldar.
2. No. of Post : 34 (1998)
(Peon 9, Helper 4, Sectional
Attendants 10, Ground's man 3,
Beldar 8).
(Subject to variation dependent on
work load)
3. Classification Equivalent to Group 'D' in
Central Government.
4. Scale of Pay Rs.750-12-870-EB-14-940. (Pre-Revised)
Rs.2550-55-2660-60-3200/-(Revised)
5. Whether selection post or : Not Applicable
non-selection post.
6. Age limit for direct recruitment 25 years
7. Whether benefit of added years of : Not Applicable
service admissible under Rule
30 of the C.C.S. (Pension) Rules,
1972.
8. Educational and other qualifications : **Essential**
required for direct recruitment
 - i) 8th Standard Pass
 - ii) Knowledge of Hindi essential.**Desirable**
 - i) Training in Basic and Refresher courses in
Home Guards and Civil Defence
9. Whether age and educational : Not Applicable
qualifications prescribed for direct
recruitments will apply in the case
of promotees.
10. Period of Probation Two years provided that the Appointing Authority
may, in any individual case, for reasons to be
recorded in writing, waive, reduce or extend the
period of probation for not exceeding one year.
11. Method of recruitment Direct Recruitment.
12. In case of recruitment by promotion, : Not Applicable
grade from which promotion to be made.

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|-----|--|---|
| 13 | Composition of the DPC/Selection Committee | <u>Selection Committee</u> |
| | i) | Deputy Director (Head of the Committee) |
| | ii) | Assistant Director (Administration) |
| | iii) | One other Assistant Director or
One Officer In charge. |
| 14. | Circumstances in which UPSC is to be
consulted in making recruitment. | Not Applicable. |

NATIONAL BAL BHAVAN

1. Name of Post : Safaiwalas
2. No. of Post : Thirteen (1998)
(Subject to variation dependent on work load)
3. Classification : Equivalent to Group 'D' in Central Government.
4. Scale of Pay : Rs.750-12-870-EB-14-940. (Pre-Revised)
Rs.2550-55-2660-60-3200/-(Revised)
5. Whether selection post or non-selection post. : Not Applicable
6. Age limit for direct recruitment : 25 years
7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. : Not Applicable
8. Educational and other qualifications required for direct recruitment : **Essential**
 - i) 8th Standard Pass.
 - ii) Knowledge of Hindi.
9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. : Not Applicable
10. Period of Probation : Two years provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year.
11. Method of recruitment : Direct Recruitment.
12. In case of recruitment by promotion, grade from which promotion to be made. : Not Applicable
13. Composition of the DPC/Selection Committee : **Selection Committee**
 - i) Deputy Director (Head of the Committee)
 - ii) Assistant Director (Administration)
 - iii) One other Assistant Director or One Officer In charge.
14. Circumstances in which UPSC is to be consulted in making recruitment. : Not Applicable.

NATIONAL BAL BHAVAN

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| 1. Name of Post | | Chowkidar |
| 2. No. of Post | : | Thirteen (1998)
(Subject to variation dependent on work load) |
| 3. Classification | | Equivalent to Group 'D' in Central Government. |
| 4. Scale of Pay | | Rs.750-12-870-EB-14-940. |
| 5. Whether selection post or non-selection post. | : | Not Applicable |
| 6. Age limit for direct recruitment | | 25 years |
| 7. Whether benefit of added years of service admissible under Rule 30 of the C.C.S. (Pension) Rules, 1972. | | Not Applicable |
| 8. Educational and other qualifications required for direct recruitment | | <u>Essential</u>
i) 8 th Standard Pass.
ii) 3 years experience of security work.
iii) Knowledge of Hindi.

<u>Desirable</u>
i) Ex-Serviceman. |
| 9. Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees. | | Not Applicable |
| 10. Period of Probation | | Two years provided that the Appointing Authority may, in any individual case, for reasons to be recorded in writing, waive, reduce or extend the period of probation for not exceeding one year. |
| 11. Method of recruitment | | Direct Recruitment. |
| 12. In case of recruitment by promotion, grade from which promotion to be made. | | Not Applicable |
| 13. Composition of the DPC/Selection Committee | | <u>Selection Committee</u>
i) Deputy Director (Head of the Committee)
ii) Assistant Director (Administration)
iii) One other Assistant Director or One Officer In charge. |
| 14. Circumstances in which UPSC is to be consulted in making recruitment. | | Not Applicable. |