

National Bal Bhavan
Kotla Road, New Delhi – 110002

Walk-in-Interviews are scheduled to be held in NBB for engagement of eligible persons to the following posts on contract basis for a period of one year. Interested candidates may report for Walk-in- Interview on stipulated date and time alongwith their Bio-data and original documents for verification.

S. No.	Contractual Positions	No. of post	Consolidated remuneration	Eligibility conditions	Date & Time for Walk-in-Interview
1	Clerk-cum-Tally Operator	One	Rs.20,000/- per month	<ul style="list-style-type: none">• Candidate should be a Commerce Graduate with 2-3 years experience in Tally and Annual Accounts.• His/her typing speed on computer should be 35 w.p.m. in English.• He should have diploma/certificate course in Tally and Excel. Max. Age Limit: 56 years	08.07.2017 at 10.00 AM
2	Instructor (Home Management)	One	Rs.20,000/- per month	Educational qualifications: <ul style="list-style-type: none">• B.Sc. (Home Management) from a recognized Institution. Experience <ul style="list-style-type: none">• 02 years experience of teaching culinary skills to children & adults. Max. Age Limit: 56 years	08.07.2017 at 11.30 AM

Note: -

1. The person appointed on contract would be allowed 08 C.L. and 02 R.H. only in a year.
2. Working hours of the office is 09:00 a.m. to 05:30 p.m. (Sunday & Monday are closed holidays).
3. Competent authority of NBB reserves the right not to fill up the vacancy.

(Director, NBB)